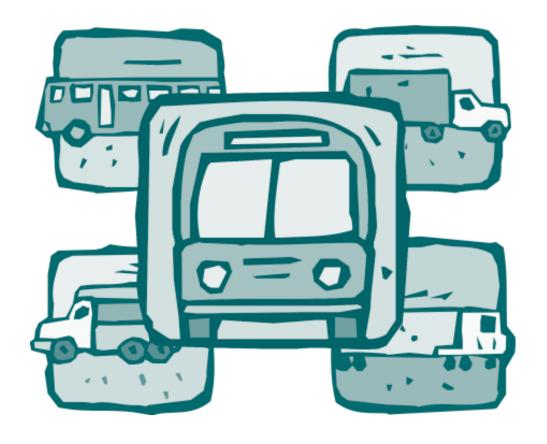
Utah IRP Manual 2001



Prepared by: Utah State Tax Commission 210 North 1950 West Salt Lake City, Utah 84134 (801) 297-2200 1-800-662-4335

For additional information, you may access the Tax Commission's World Wide Web Home Page at: http://www.tax.ex.state.ut.us

If you need an accommodation under the Americans with Disabilities Act, contact the Tax Commission at (801) 297-3811 or TDD, Telecommunications Device for the Deaf, (801) 297-3819. Please allow three working days for a response.

Attention: Utah-Based Carriers

The following information includes new statutes and procedures that pertain to Utah-based carriers.

Statutes

Property Tax Exemption for Disabled Veterans

Expands the property tax exemption for disabled veterans from the first \$82,500 of taxable value of a residence to the first \$82,500 of taxable value of a residence and tangible personal property. (Effective 1/1/2000, Utah Code Annotated 1953, 59-2-1104.)

Motor Vehicle Insurance on Certain Vehicles

Provides that a vehicle on a quasi-public road or parking area must be insured. A "quasi-public road or parking area" is defined as a privately-owned and maintained road or parking area that is generally held open to the public for travel or parking. (Effective 5/3/99, Utah Code Annotated 1953, 41-6-17.5.)

Vehicle Registration Renewal Requirements

Provides that vehicles that qualify for "EX" or "UHP" license plates are not required to display an annual registration decal or a county designation decal. (Effective 5/3/99, Utah Code Annotated 1953, 14-1a-407.)

New Processing Procedures

- Please have all transactions prepared and delivered to the Motor Carrier Section. The processing section of this office will review the documents for correctness and contact you if they require additional information. For counter customers at Motor Carriers, we will allow only two items at any one time (two vehicles on supplements or originals; this does not include duplicate cab cards or lost plate replacements.) If you have additional transactions, you will need to wait longer for assistance, as we will need to assist other customers fairly.
- 2. **TEMPORARY PERMITS:** Due o the volume of temporary permit requests we receive daily we will need <u>24 hours from the time the request is received</u> in the Motor Carrier Office to process and return your temporary permit. When operating a vehicle on a 60-day temporary permit, paperwork and payment should be submitted to the Motor Carrier office 30 days after issuance. **Temporary permits should not be extended.**
- 3. If more than one carrier representative requesting multiple transactions is at our counter at the same time, one window will be assigned to assist these customers. This will allow other customers with one transaction to be assisted in a more timely manner.
- 4. When calling or visiting our office, please work with the person assigned to either the phones or the counter on the day you are requesting assistance.
- 5. All transactions (including plate replacements, duplicate cab cards, etc.) must be received at the Motor Carrier Services counter **before 4:00 p.m.** to allow for reasonable processing time.
- 6. Allow <u>seven days processing time</u> after payment and all necessary documents are received in the Motor Carrier office.
- 7. When simply dropping off payments or documents for processing, please use the secure drop box, conveniently placed in the Motor Carrier office. This eliminates the need to wait in line. The contents of the box are picked up daily, and completed credentials are mailed or placed in the pick-up area.
- 8. We do not process renewals over the counter.

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General IRP Renewal Information

Utah Safety Inspection Certificate

All vehicles registered in Utah must be safety inspected. Beginning January 1, 1999, vehicles more than five years old must be inspected annually, while vehicles less than five years old only require safety inspections every two years. Odd numbered model year vehicles will be required to be safety inspected in odd numbered years, and even numbered model year vehicles will be required to be safety inspected in even numbered years. Vehicle age is determined by subtracting the vehicle model year from the current calendar year for registration purposes only.

Any addition to a fleet of vehicles weighing less than 26,000 pounds must surrender, at the point of registration, a current Safety Inspection Certificate. All renewals of vehicles weighing less than 26,000 pounds must surrender a VALID safety inspection certificate at the time of renewal.

A safety inspection certificate shall be displayed on:

- All registered commercial motor vehicles with a gross vehicle weight rating of 26,000 pounds or more;
- A motor vehicle with three or more axles, pulling a trailer, or pulling a trailer with multiple axles;
- A combination unit; or
- A bus or van for hire.

Federal safety regulations (Part 396.17 & 23) require an annual safety inspection on power units and trailers, including converter dollies. The state inspection may be used to satisfy this requirement for power units.

Certificate of Compliance (Emissions)

The Certificate of Compliance for both gasoline and diesel powered vehicles must be turned in to your county assessor or Motor Carrier Services at the time you are clearing property taxes for your fleet renewals. This applies to each vehicle registered for the new registration year. This currently pertains to gasoline powered vehicles based in Davis, Salt Lake, Utah, and Weber counties, and diesel powered vehicles based in Davis, Salt Lake, and Utah counties. Certificates must be original (no copies), and dated within the previous eleven months.

By county ordinances, gasoline powered vehicles 1967 model year and older are not required to have an emission inspection. Propane and natural gas vehicles are required to present evidence of emissions inspections. For more detailed information, call your county emissions office, at the numbers below.

Davis County: 451-3296
Salt Lake County: 485-7226
Utah County: 343-4600
Weber County: 399-8329

Introduction

These instructions have been compiled by the Department of Motor Vehicles, Motor Carrier Services, to aid you in the proportional registration of your vehicles under the International Registration Plan (IRP). These instructions provide the basic information needed when preparing applications for annual prorate registration. They are not intended to cover every unique situation which may arise during the year. If there are any instructions or forms you do not understand, please contact the Motor Carrier Section. We welcome any suggestions or changes.

Utah-based carriers should note section entitled "Notice to All Utah-Based Carriers" on page 23 of this manual.

	Carrier Services (Registration and Titling Information) orth 1950 West, SLC, Utah 84134-8040	(801) 297-6800 Fax number 297-6899
	uel Tax Permits/License orth 1950 West, SLC, Utah 84134-8040	(801) 297-7790 Fax number 297-7697
	oformation (Filing Return Information) ax (Reporting), 210 North 1950 West, PO Box 4000, SLC, Utah 84134	(801) 297-7690
	Pepartment of Transportation (Overweight and Length/Permits) Entry Division, 4501 South 2700 West, SLC, Utah 84119	(801) 965-4508
	Department of Transportation (Single State Registration) Entry Division, 4501 South 2700 West, SLC, Utah 84119	(801) 965-4508
Office	Department of Transportation (Compliance) of Motor Carriers, Federal Motor Carrier Safety Regulations South 2700 West, SLC, UT 84119	(801) 965-4559
(Hazar (CDL)	tment of Public Safety dous Material) 4501 South 2700 West, SLC, Utah 84119 3495 South 300 West, SLC, Utah 84107 g Record) Any Drivers License Division location	(801) 965-4089 (801) 288-5350 (801) 965-4437
	ng (Filing Requirements) (801) 297-4600 e, Special Fuel, 210 North 1950 West, 3rd Floor SLC, Utah 84134	
ICC	Salt Lake City San Francisco Washington D.C.	(801) 963-0096 (415) 744-6520 (202) 927-7600
•	ederal Heavy Vehicle Use Tax) uth 200 East, SLC, Utah 84111	(801) 799-6830
	epartment of Transportation Vest 4700 South Suite 9A, SLC, Utah 84118	(801) 963-0182
Utah N	Notor Transportation Association (A Utah Motor Carrier Organization for	r Utah Based Carriers)

(801) 973-9370

975 West 2100 South, Salt Lake City, Utah 84119

Definition of Terms

Apportioned (prorate) Registration – registration that allows commercial vehicles to comply with registration requirements of more than one jurisdiction, and to pay registration fees based on the percentage of operation in those jurisdictions.

Apportionable Vehicle – any vehicle, except recreational vehicles, vehicles displaying restricted plates, city pickup and delivery vehicles, buses used in transportation of chartered parties, and government-owned vehicles, used or intended for use in two or more member jurisdictions that allocate or proportionally register vehicles and is used for the transportation of persons for hire or designed, used or maintained primarily for the transportation of property and:

- ♦ is a power unit having two axles and a gross vehicle weight or registered gross vehicle weight in excess of 26,000 pounds; or
- is a power unit having three or more axles, regardless of weight; or
- is used in combination, when the weight of such combination exceeds 26,000 pounds gross vehicle weight.

Vehicles, or combinations thereof, having a gross vehicle weight of 26,000 pounds or less and two-axle vehicles and buses used in transportation of chartered parties may be proportionally registered at the option of the registrant.

Base Jurisdiction – is for the purpose of fleet registration:

The jurisdiction where the registrant has an established place of business, where mileage is accrued by the fleet and where operational records of such fleet are maintained or can be made available in accordance with the provisions of Section 1602 of the International Registration Plan.

This section provides a three-part test for the determination of base jurisdiction.

Bus (BS) – a vehicle designed for carrying passengers and used for the transportation of persons.

Cab Card – is a certificate of registration issued for a vehicle. Under the IRP, it is issued by the base jurisdiction for a vehicle and discloses the jurisdictions and registered gross weights for which it is registered.

Combined Gross Vehicle Weight – the total unladen weight of any combination of vehicles plus the weight of the maximum load to be carried on the combination of vehicles as set by the registrant, for which the registration fees have been paid or are to be paid.

Commercial Vehicle – means any vehicle (except recreational vehicles, vehicles displaying restricted plates, and government owned or leased vehicles) that is used or maintained for the transportation of persons for hire, compensation, or profit, or is designed, used, or maintained primarily for the transportation of property.

Common Carrier – any person with a certificate from the Federal Highway Administration and who is holding himself out to the general public for commercial transportation of passengers or property by motor vehicle for compensation.

Contract Carrier – any person with a permit from the Federal Highway Administration and engaging in transportation of passengers or property by motor vehicle for compensation under individual contracts or agreements with a shipper.

County-Assessed Motor Carrier Property – The county in which the motor carrier business is located shall assess the following commercial motor carrier transportation property:

- any commercial vehicle that operates exclusively in Utah to transport the vehicle owner's goods or property in furtherance of the owner's commercial enterprise;
- any passenger vehicle owned by a business and used by its employees for transportation as a company car or vanpool vehicle; and
- vehicles that are:
 - especially constructed for towing or wrecking, and are not otherwise used to transport goods, merchandise, or people for compensation;
 - licensed as taxicabs or limousines;
 - used as rental passenger cars, travel trailers, or motor homes;
 - licensed in this state for use as ambulances or hearses;
 - · especially designed and used for garbage and rubbish collection; or
 - used exclusively to transport students or their instructors to or from any private, public, or religious school or school activities.

Motor carriers assessed by the county shall be taxed at the uniform fee.

CREDENTIALS – the registration cards and license plates with validation decals for Utah based fleets.

Gross Weight – the unladen weight of any vehicle plus the weight of the maximum load to be carried on the vehicle as set by the registrant in the application for which registration fees have been paid or are to be paid.

Double Bottom (DB) – a combination of a power unit pulling two semitrailers, or semitrailer and a full trailer.

Dump Truck – a truck whose contents are unloaded by tilting the truck bed backward with the tailgate open.

Established Place of Business

- (a) Means a physical structure owned, leased, or rented by the fleet registrant.
- (b) The physical structure shall be designated by a street number or road location, be open during normal business hours, and have located within it:
 - (1) A telephone or telephone publicly listed under the name of the fleet registrant,
 - (2) A person or persons conducting the fleet registrant's business, and
 - (3) The operational records of the fleet (unless such records can be made available in accordance with the provisions of Section 1602 of the International Registration Plan).

Federal Heavy Vehicle Use Tax (FHVUT) – Federal law requires proof of payment of the FHVUT when licensing vehicles with 55,000 pounds or more gross weight or combined gross weight. Proof is not required on new units registered within (60) days of the date of purchase.

Fleet - means one or more vehicles.

Foreign Vehicle Registration – means Utah registration and license plates issued to a vehicle that retains valid title in another jurisdiction in the current owner's name.

For Hire Carrier – any person engaging in the transportation of passengers, freight, merchandise or other property at the request of someone who pays for the transportation with money, goods, or exchange of services.

Full Trailer – vehicle without motive power, designed for carrying persons or property, pulled by a motor vehicle, and so constructed that no part of its weight rests on the towing vehicle.

In-Jurisdiction Miles – means the total number of miles operated in the jurisdiction the preceding mileage year by fleet power units. If fleets are comprised entirely of trailers or semitrailers, in-jurisdiction miles, means the total number of miles which those vehicles were towed on Utah highways during the preceding mileage year.

Interstate Commercial Vehicle – means vehicles used or maintained for the transportation of persons, for hire, compensation, or profit, or designed, used, or maintained primarily for the transportation of property, and operated in more than one jurisdiction.

Interstate – vehicle movement between or through two or more jurisdictions.

Intrastate – vehicle movement from one point within a jurisdiction to another point within the same jurisdiction.

Jurisdiction – means and includes a state, territory or possession of the United States, the District of Columbia, the Commonwealth of Puerto Rico, a foreign country, or a province of a foreign country.

Lessee – a person, firm or corporation which has legal possession and control of a vehicle owned by another under terms of a lease agreement.

Lessor – person, firm or corporation which, under the term of a lease, grants the legal right of possession, control of, and responsibility for the operation of the vehicle to another person, firm, or corporation.

Mileage Year – period of time that begins July 1st and continues through June 30th of the calendar year immediately preceding the calendar year in which the registration year begins.

Owner – a person, firm or corporation who holds the legal title to a vehicle.

Owner/Operator - equipment lessor who leases vehicular equipment, with driver, to a carrier.

Preceding Year – the period of twelve consecutive months immediately prior to July 1st of the year immediately preceding the commencement of the registration or license year for which apportioned registration is sought.

Private Carrier – a person not included as a common, contract, or for-hire carrier who transports commercially by motor vehicle property the person owns, leases, or bails, and the property is for furtherance of the person's commercial enterprise not related to transportation.

Prorate – registration that allows commercial vehicles to comply with registration requirements of more than one jurisdiction, and to pay registration fees based on the percentage of operation in those jurisdictions. (Apportioned Registration)

Prorate Percentage – is the percent used for charging fees on vehicle(s) that are being prorated.

Registrant – a person, firm, or corporation in whose name a vehicle or fleet of vehicles is registered.

Registration - document certifying an act of registering.

Registration Year in the State of Utah – is the period of registration selected by the carrier which ends March 31, June 30, September 30, or December 31.

Road Tractor (RT) – every motor vehicle designed without a fifth wheel and is used for pulling other vehicles by use of a ball hitch and so constructed as to carry part of the weight of a vehicle and load pulled (commonly referred to as a Mobile Home Toter).

Semitrailer (TL) – vehicle without motive power, designed for carrying persons or property and for being pulled by a motor vehicle, and so constructed that some part of its weight and that of its load rests upon or is carried by the towing vehicle.

State-Assessed Motor Carrier Property – The state shall assess the following commercial motor carrier transportation property:

- any vehicle that operates interstate or intrastate to transport passengers, freight, merchandise, or other property for hire (except those vehicles that are specified as county assessed below); and
- any commercial vehicle that operates interstate and transports the vehicle owner's goods or property in furtherance of the owner's commercial enterprise.

Motor carriers assessed by the state shall be taxed at the ad valorem or statewide rate. This property tax shall be collected by the Tax Commission at the time of original registration or annual renewal. Therefore, the rule changes the timing of the property tax collection for common carriers. While common carriers will pay their 1996 property tax in November of 1996, beginning January 1, 1997, the rule effective date, all motor carriers will pay property tax at the time of vehicle registration. For example, common carriers that register their vehicles in January, will pay property tax for 1996 in November of 1996 and property tax for 1997 in January of 1997.

Total Fleet Miles – the total number of miles accumulated in all jurisdictions during the preceding year by all vehicles of the fleet while they were a part of the fleet.

Tractor (TR) – a motor vehicle used primarily for drawing other vehicles but not so constructed as to carry a load other than a part of the weight of the vehicle that is pulled.

Trailer – a full trailer, semitrailer, pole trailer, or utility trailer.

Trip Permit – a temporary license issued by a jurisdiction in lieu of reciprocity or full or apportioned registration available at Port of Entry or the Motor Carrier Office.

Truck (ST) – a motor vehicle designed, used, or maintained primarily for the transportation of property, but not to carry weight of any other vehicle.

Truck Tractor (TT) – a vehicle designed and used primarily for pulling other vehicles but so constructed as to carry a load, in addition to part of the weight of the vehicle and load (Dromedary)

Unladen Weight – the actual weight of the vehicle including the cab, body and all accessories with which the vehicle is equipped for normal use on the highway excluding the weight of any load. This weight is required by California, on both the power unit and the trailer.

Utility Trailer – any trailer constructed and used solely for the purpose of carrying property.

Vehicle – means any device in, upon, or by which any person or property is or may be transported or drawn upon a highway.

Weight Groups – are grouped by gross or combined weights.

Other Information

Reciprocal Agreements

Utah has full reciprocity with the jurisdictions of Manitoba, Quebec, and Ontario for registration fees only.

International Registration Plan (IRP)

The International Registration Plan (IRP) is a reciprocity agreement between 53 member jurisdictions to recognize the registration of commercial vehicles that operate between the member jurisdictions. Each jurisdiction registers the vehicle based in their jurisdiction, issues credentials and collects fees. The cab cards qualify the carrier to operate in all requested jurisdictions. The fees are then distributed to the jurisdictions in which the carrier is qualified.

International Registration Plan (IRP) Members

Alabama	Alberta	Arizona	Arkansas	British Columbia	California
Colorado	Connecticut	Delaware	Dist. of Columbia	Florida	Georgia
Idaho	Illinois	Indiana	Iowa	Kansas	Kentucky
Louisiana	Maine	Maryland	Massachusetts	Michigan	Minnesota
Mississippi	Missouri	Montana	Nebraska	Nevada	New Brunswick
New Hampshire	New Jersey	New Mexico	New York	North Carolina	North Dakota
Ohio	Oklahoma	Oregon	Pennsylvania	Rhode Island	Saskatchewan
South Carolina	South Dakota	Tennessee	Texas	Utah	Vermont
Virginia	Washington	West Virginia	Wisconsin	Wyoming	

Interstate and Intrastate Authority

The International Registration Plan provides that vehicles which are proportionally registered shall be deemed fully registered for both intrastate and interstate movements, providing the registrant has obtained the proper interstate and intrastate authority from the appropriate regulatory agency, or is exempt from regulation by the regulatory agency. The regulatory agency for intrastate movement in Utah is: Department of Transportation, 4501 South 2700 West, Salt Lake City, Utah 84119, (801) 965-4508.

The International Registration Plan is specific in requiring that all member jurisdictions comply with (3) basic concepts embodied in the plan, and they are:

- 1. Single registration plate;
- 2. Single registration (cab) card; and
- 3. Ability to perform both interstate and intrastate vehicle movements.

For any further information concerning the International Registration Plan, see separate IRP agreement or contact Motor Carrier Services.

Definition of Fleet

Fleet means one (1) or more vehicles.

Apportionable Vehicle: Means any vehicle except recreational vehicles, vehicles displaying restricted plates, city pick up and delivery vehicles, buses used in transportation of chartered parties, and Government owned vehicles, used or intended for use in two or more member jurisdictions that allocate or proportionally register vehicles and is used for the transportation of persons for hire or designed, used, or maintained primarily for the transportation of property and:

- 1. Is a power unit having two axles and a gross vehicle weight or registered gross vehicle weight in excess of 26,000 pounds; or
- 2. Is a power unit having three or more axles, regardless of weight; or
- 3. Is used in combination, when the weight of such combination exceeds 26,000 pounds GVW.

Leased Vehicles

- 1. For purposes of proportional registration, the lessee is responsible for registration of the vehicle.
- 2. The Utah Credentials shall be issued to the lessee as operator, with the lessor's name indicated on the cab card as owner. Intermediate lessees will not be shown on the cab card, only the owner and the ultimate lessee.
- 3. The identification plate and cab card are the property of the lessee.

Enforcement

- 1. Credentials for the new registration year must be on the vehicle by the last day of the expiration month.
- 2. Vehicles not displaying the current license plate, cab card, a valid trip permit or temporary permit in lieu of credentials, will be in violation and the driver subject to fine.
- 3. Apportioned registration does not include special fuel requirements, operating authority, or over dimension and over weight permits.
- 4. If the registered weight on an IRP cab card shows a weight between two categories, the officer shall consider the vehicle properly registered for the higher weight within that fee category.
- 5. The Administrator of each jurisdiction is responsible for notifying the law enforcement officers of the extent of reciprocity that is to be granted to non-apportioned vehicles.
- 6. Each member jurisdiction shall allow a properly registered vehicle the ability to operate in interstate or intrastate movement on a trip permit.
- 7. A mobile home toter (power unit only) when pulling a mobile home shall be considered an apportionable vehicle when the mobile home toter has three axles or more or exceeds 26,000 pounds gross weight.
- 8. A mobile home toter (a power unit only) transporting or towing a modular home upon a frame is required to apportion based on the combined weight of the two vehicles, if the combined weight exceeds 26,000 pounds.
- Gooseneck trailers are subject to apportioning when combined gross weight exceeds 26,000 pounds, except when a restricted license is displayed. This applies regardless of the type of hitch used or length of the trailer.
- 10. Each member jurisdiction shall grant full-license reciprocity to all charter buses which are displaying proper registration from an IRP Jurisdiction where permitted by jurisdictional statute, declaration, or agreement.
- 11. Single trucks shall display the apportioned license plate on the rear of the vehicle.

Preparation of Forms

Please read the following instructions carefully before completing Schedule A, Original Application, and Schedule B, Original Mileage. PLEASE PRINT CLEARLY OR TYPE.

Applications

Pre-printed renewal application forms for apportioned registration will be mailed to you. When completed, return applications immediately.

Complete all the necessary forms to register a fleet of vehicles under apportioned registration. **Incorrect or incomplete applications will be returned.**

IRP member jurisdictions will not honor applications mailed directly to them by out of state carriers based in another IRP member jurisdiction. These applications must be sent to the base jurisdiction. **No changes can be made to any original application after it has been filed with Motor Carrier Services.**

When filing an original application on an existing fleet, please submit renewals only. Additions can be made by filing a supplemental application after the original application has been billed.

Schedule A

Name of Applicant – Applicant's name shall be full name of operating carrier or name under which the individual does business.

Business Address – The address where the registrant has an established place of business, maintains operational records of that fleet, and accrues mileage. **Application must have a Utah business address.**

Mailing Address – The address where the applicant desires his registration credentials to be mailed and/ or where the applicant desires correspondence to be mailed or directed.

License Year - Registration year for which applying.

Fleet Number – If more than one fleet is submitted in the same name, designate as 1, 2, 3 etc. (Must be numeric.)

Account Number – Enter the prorate account number assigned by Motor Carrier Services.

Registration Expiration Month – The month that the registration period will expire.

Person to Contact – Person who processes and is familiar with the requirements of application. Also list telephone number and area code.

Type of Operation – Check each type of operation that applies to the carrier. A common carrier hauls for anyone; a contract carrier hauls for only selected customers; a private carrier hauls its own goods; and, an exempt carrier hauls only commodities that are exempt from regulations.

Wyoming Intrastate Authority – Wyoming fees are determined by whether or not the carrier possesses intrastate operating authority.

Registered Weights - Enter desired weights for each jurisdiction that registration is requested.

- **Item 1. Equipment Number –** Show the equipment number assigned by applicant. Be sure to use different numbers for each vehicle listed.
- Vehicle Identification Number Show Complete VIN Number as listed on Manufacturing Statement of Origin, Certificate of Origin for a vehicle, original title, surrendered title, or previous registration.
- **Item 3.** Type Refer to code key at bottom of Schedule A.
- **Item 4.** Make The make of the vehicle. Use first four letters of make.
- **Item 5.** Year The model year of the vehicle.
- Item 6. Fuel Use code key at bottom of Schedule A. It is essential this be complete.

- Item 7. Unladen Weight Required on all units (Empty weight of each separate vehicle). (See Schedule A, later in this manual.)
- Item 8. Declared Combined Gross Weight The appropriate Utah weight classification for which registration is sought. Combined gross weight shall mean the weight of the tractor, trailer and its load. (Refer to page 15.)
- **Item 9.** Axles/Seats The total number of front and rear axles under each vehicle. Do not report number of seats.
- Item 10. Name of Owner If leased the name of legal title owner. (Essential on Utah based units.)
- Item 11. Date of Purchase Month and year purchased by present owner.
- **Item 12.** Purchase Price Required on the Utah application form for calculating fees. The road-ready price of the complete vehicle, including any turn-in credit.
- Item 13. Office Use Only
- Item 14. License Plate Number Required for renewals and Utah residents only.

Plate, Title, Temp - Check plate, title, or temp boxes, if applicable.

Less Than 10K Miles – Answer "Y" (yes) or "N" (no), by vehicle. This will help determine Colorado fees, if applicable.

Items 15 and 16 are for office use only.

All Utah based carriers must enter their insurance company and policy number and list federal ID number. Application for all carriers must be signed and dated. **Applications will be returned if not signed.**

Vehicle Categories

(See "Typical Vehicle Configurations" later in this section.)

- **Truck Tractor (TT)** Every motor vehicle designed and used primarily for drawing other vehicles but so constructed as to carry a load other than a part of the weight of the vehicle and load so drawn.
- **Tractor (TR)** Every motor vehicle designed and used primarily for drawing other vehicles but not so constructed as to carry a load other than part of the weight of the vehicle and load so drawn.
- **Truck (single) (ST)** Every motor vehicle designed, used or maintained primarily for the transportation of property.
- **Road Tractor (mobile home toter) (RT)** Every motor vehicle designed and used for drawing other vehicles and not so constructed as to carry a load thereon either independently or any part of the weight of a vehicle or load so drawn.
- **Semitrailer (TL)** Every vehicle without motive power designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that some part of its weight and that of its load rests upon or is carried by the towing vehicle.
- **Full Trailer (FT)** Every vehicle without motive power, designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that no part of its weight rests upon the towing vehicle.
- Bus (BS) A motor vehicle designed for carrying passengers and used for the transportation of persons.
- **Converter Gear (CG)** An auxiliary undercarriage assembly with a fifth wheel and tow bar used to convert a semitrailer to a full trailer.
- **Double Bottoms (DB)** A combination of a power unit pulling two semitrailers or semitrailer and full trailer.

Concrete Pumper (CP)

Well Borer (WB)

Mobile Crane (MC) – Performing crane service with a lift capacity of five tons.

Registration Weights (Discounting)

An applicant who elects to register a vehicle at a higher or lower combined gross vehicle weight in other IRP jurisdictions must be able to show proof that the actual combined gross weight agrees with the weights for which he requested. When registering in multiple jurisdictions, the IRP will allow only a 10% variance between highest and lowest amounts in combined gross weight. If this combined gross weight between jurisdictions is greater than the variance allowed, proof from the previous jurisdictions must be submitted, or the application cannot be accepted.

Original Mileage Schedule

Schedule "B" must be completed. (See example of Schedule B, later in this manual.)

The reporting period for all miles shall cover the fiscal year beginning July 1, and continue through June 30 of the calendar year immediately preceding the calendar year in which the registration year begins.

Check the box for each jurisdiction for which you are apportioning this fleet.

List the miles that apportioned units traveled in each jurisdiction during the reporting period. If this is the first year an apportioned registration application has been filed and mileage percentage cannot be computed for a particular fleet on the basis of actual operation during the reporting period, reasonable estimated mileage will be acceptable. Estimated mileage shall be based on the proposed operation of the fleet during the entire year for which registration is sought. Mileage must be clearly marked "Estimate". Explain the estimated mileage by giving type of operation, its location, routes, frequency, and any additional information which will explain the basis for estimated miles in the space provided. If any additional space is needed, attach an additional sheet to the original application. Estimated mileage will not be accepted for the second and subsequent apportioned registration years. Once your mileage has been input, you cannot amend your mileage just to lower your fees.

Submit the original white copy to Motor Carrier Services. The pink copy is for your records.

Supplemental Application Schedule C

Refer to previous section on page 8 for detailed instructions for completing most sections of this form.

- 1. After an original application has been filed and billed, vehicles can be added to or deleted from the fleet by filing a supplemental application form (See Schedule C, later in this manual).
- 2. Utah allows proportional registration fees to be transferred from a deleted unit to an added unit within the same fleet. **The original cab card, license plate, or both, must be surrendered in order to transfer.**Amount of transferable fees varies by jurisdiction. Some jurisdictions do not allow transfers. You must use a new equipment number. (IRP Article VII, paragraph 700).
- 3. Transferring fees will not be permitted unless the apportioned cab card, license plate, or both, are returned within ten working days of submitting the application.
- 4. If the additional vehicle is registered at a higher gross weight than the vehicle removed from the fleet, additional registration fees are due.

Cab Card Weight on Schedules A and C

These schedules must be completed by all Utah Based Carriers and should include the weight you wish to apportion in each jurisdiction. These schedules should include power units for all IRP states and trailer weights for California.

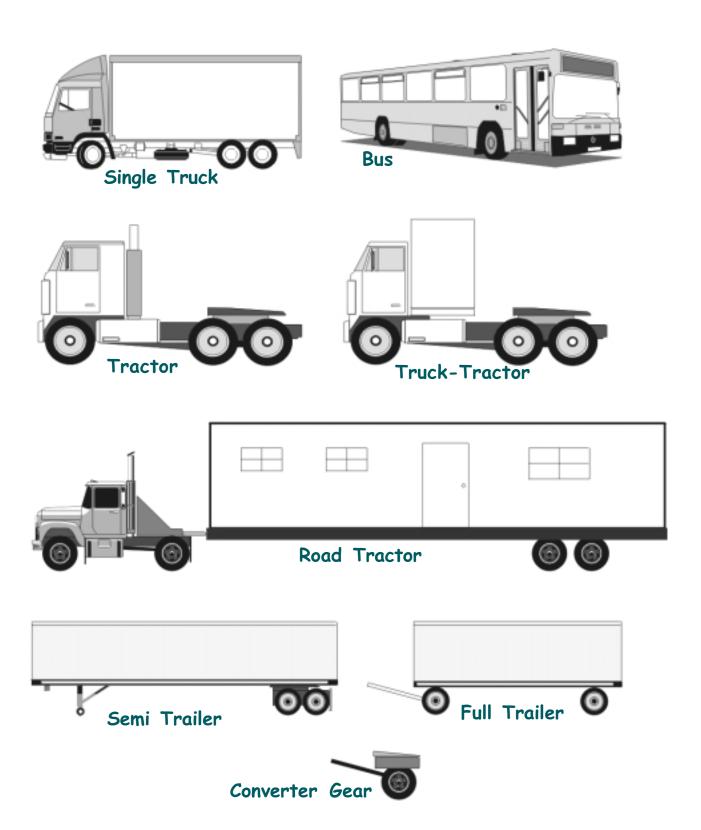
For California: List only the unladen weight.

For All Other IRP Jurisdictions: List the total combined gross weight on the power vehicles only.

All vehicles listed on the same Schedule C will be registered at the same weights. If you wish to register vehicles at different weights, include them on different Schedules C.

Typical Vehicle Configurations

Compare your vehicle with the categories listed in the "Vehicle Categories" section.



Maximum Weights For IRP Jurisdictions

A labarea	00 000 lb a	Downsit required ever 00 000 requests
Alabama Alberta	88,000 lbs 137,812 lbs	Permit required over 80,000 pounds
Arizona	80,000 lbs	No permit required Permit required over 80,000 pounds
Arkansas	80,000 lbs	Permit required over 80,000 pounds
British Columbia	139,994 lbs	Permit required over 139,994 pounds
California	80,000 lbs	Permit required over 80,000 pounds
Colorado	80,000 lbs	Permit required over 80,000 pounds
Connecticut	80,000 lbs	Permit required over 80,000 pounds
Delaware	80,000 lbs	Permit required over 80,000 pounds
District of Columbia	80,000 lbs	Permit required over 79,000 pounds
Florida	80,000 lbs	Permit required over 80,000 pounds
Georgia	80,000 lbs	Permit required over 80,000 pounds
Idaho	106,000 lbs	Permit required over 80,000 pounds
Illinois	80,000 lbs	Permit required over 80,000 pounds
Indiana	80,000 lbs	Permit required over 80,000 pounds
Iowa	Unlimited	Permit required over 80,000 pounds
Kansas	85,500 lbs	Permit required over 85,500 pounds
Kentucky	80,000 lbs	Permit required over 80,000 pounds
Louisiana	88,000 lbs	Axle/Weight formula over 80,000 pounds
Maine	90,000 lbs	Permit required over 80,000 pounds
Maryland	80,000 lbs	Permit required over 80,000 pounds
Massachusetts	Unlimited	Permit required over 80,000 pounds
Michigan	160,001 lbs	Permit required over 160,001 pounds
Minnesota	181,000 lbs	Permit required over 80,000 pounds
Mississippi	80,000 lbs	Axle/Weight formula over 80,000 pounds
Missouri	80,000 lbs	Permit required over 80,000 pounds
Montana	124,000	Permit required over 80,000 pounds & Axle/Weight form
Nebraska	94,000 lbs	Permit required over 80,000 pounds
Nevada	80,000 lbs	Permit required over 80,000 pounds
New Hampshire	80,000 lbs	Permit required over 80,000 pounds
New Jersey	80,000 lbs	Permit required over 80,000 pounds
New Mexico	80,000 lbs	Permit required over 80,000 pounds
New York	Unlimited	Permit required over 80,000 pounds
North Carolina	80,000 lbs	Permit required over 80,000 pounds
North Dakota	105,500 lbs	Permit required over 80,000 pounds
Ohio	80,000 lbs	Permit required over 80,000 pounds
Oklahoma	90,00 lbs	Permit required over 80,000 pounds
Oregon	105,500 lbs	Permit required over 105,500 pounds
Pennsylvania	80,000 lbs	Permit required over 80,000 pounds
Rhode Island	80,000 lbs	Permit required over 80,000 pounds
Saskatchewan	137,787 lbs	Permit required over 137,812 pounds
South Carolina	80,000 lbs	Permit required over 80,000 pounds
South Dakota	Unlimited	Permit required over 80,000 pounds & Axle/Weight form
Tennessee	80,000 lbs	Maximum
Texas	80,000 lbs	Permit required over 80,000 pounds
Utah	80,000 lbs	Permit required over 80,000 pounds
Vermont	80,000 lbs	Permit required over 80,000 pounds
Virginia	80,000 lbs	Permit required over 80,000 pounds
Washington	105,500 lbs	No permit required
West Virginia	80,000 lbs	Permit required over 80,000 pounds
Wisconsin	80,000 lbs	Permit required over 80,000 pounds
Wyoming	117,000 lbs	No permit required Axle/Weight requirements

Identification and Registration Information

Vehicle Identification

- 1. Utah will issue every vehicle registered the following credentials:
 - A. One base license plate bearing the legend "APP."
 - B. Apportioned Registration Card.
- 2. Identification credentials must be maintained or displayed as follows:
 - A. License plate with a valid decal must be mounted on front of the tractor unit, on the back of single trucks, and on the rear of all trailers. (**Utah issues only one plate for apportioned vehicles.**)
 - B. Cab card is to be carried on the vehicle for which issued. This must be the original card issued by Motor Carrier Services. Copies are not accepted by enforcement personnel. If any cab card is not on the vehicle or in the driver's book, driver will be subject to action as determined by proper authorities.
 - C. In lieu of a permanent registration card and license plate, the division may issue one temporary permit (a registration card without a plate) authorizing operation of new or unlicensed vehicles until the permanent registration is completed, or 60 days, whichever occurs first. Copies are acceptable.
- 3. A duplicate cab card may be purchased for \$3.00.
- 4. A lost plate may be replaced for \$11.50. If mailing is desired, include an additional \$1.98 per plate for postage.

Billing

Upon approval of the application, a billing invoice will be mailed to the carrier's mailing address as shown on the application. The notice will set forth the amount of apportioned registration fees due, including amounts for all other IRP jurisdictions. All payments must be sent to Motor Carrier Services within 30 days of billing or **prior to the temporary permit expiration.** The original application for each account must be paid before any supplement application can be paid.

Temporary Permit

This permit may be used when an apportioned account is established, or when a vehicle is added to your apportioned fleet, and will provide for immediate operation. Please note the following procedures:

- 1. For vehicles listed on the original application of new accounts, the original apportioned application must be billed.
- For vehicles listed on a supplement of a new account, a Supplement Application, Schedule C (later in this
 manual), showing the unit for which a temporary permit is requested, must be in the Motor Carrier Services
 office. In this case, the original application must have been paid before a temporary permit can be issued.
 This supplement may be mailed to us, brought to our counter, or sent to our fax machine, at
 (801) 297-6899.
- 3. Fax copies of a temporary permit may be placed in your vehicle to operate, and clear ports in all IRP jurisdictions. If you want a temporary permit faxed back to you, please list your fax number on the supplemental application. Fax copies of the <u>permanent</u> registration showing your Utah plate number are <u>not</u> allowed.
- 4. One 60-day permit can be issued per unit. Please submit all paper work and pay fees prior to the expiration of your Temporary Permit. On rare occasions, it may be necessary to extend a temporary permit a few days. All extensions are the decision of the Motor Carrier Services supervisor, and cannot be approved unless all fees have been paid and a receipted copy of IRS Form 2290, Heavy Vehicle Use Tax, has been submitted.
- 5. The cost is \$3.00 per Temporary Permit.
- 6. When a Temporary Permit is issued it cannot be canceled, and fees must be paid, unless the registrant establishes that possession of the vehicle was never taken.

- 7. Temporary permits may be issued for a new account upon receipt of an original apportioned application and a deposit of up to \$300.00 per power unit.
- 8. When a carrier does not complete the registration of a vehicle or pay the fees for which a Temporary Permit is issued within 60 days time limit of the Temporary Permit, the apportioned registration privileges of such vehicle will be canceled until the registration of this vehicle is completed and the fees have been paid. If the Temporary Permit is used improperly, apportioned privileges can be canceled and the vehicle impounded.
- 9. If apportioned fees are not paid on any transaction within 60 days from billing date, your account (meaning any transaction on any vehicle) will be put on hold until fees are paid.
- 10. Allow seven business days for processing after all documents and fees are received.

A temporary permit will not be issued on any vehicle listed on the renewal application.

Hunter's Permit

A Hunter's Permit is issued to an owner-operator who terminates a lease with a Utah-based carrier (lessee) and who must surrender the apportioned license plate and registration card to the carrier. Hunter's Permit(s) enable a vehicle or combination of vehicles to use the highways in all IRP jurisdictions for the purpose of locating a new carrier (lessee). One permit is valid for the power unit and another is valid for the trailer. The vehicle must have a valid safety inspection dated within the previous 11 months.

The Hunter's Permit is valid for vehicles operating at empty weight (unladen) only, and is not-transferable from vehicle to vehicle. The Hunter's Permit must be carried in the cab of the power unit.

The cost of the Hunter's Permit is \$6.00, and is valid for 30 days.

Life of the Trailer Plate

The Utah Motor Vehicle Division can issue a registration for trailers that is valid for the life of the trailer or until it is sold. The fee is \$110.00. The base state fee of \$110.00 is not apportionable. Additional apportioned fees will be charged each year for the trailer, if apportioned for California. Fees cannot be transferred. Property taxes must be paid on an annual basis.

Multi-year Registration (Intrastate Vehicles Only)

Utah Motor Vehicle Division may issue an eight (8) year registration for any intrastate commercial vehicle. The current eight (8) year cycle expires January 2002. In order to renew the Multi-year fleets you will be sent a vehicle listing to refine. Please draw one line through vehicles no longer in this fleet and add any vehicles not listed which you still own. Applicants must submit acceptable evidence of a surety bond, approved by the commission, and in the amount equal to the total annual registration fees required. Property taxes and registration fees must be paid on an annual basis. **Multi-year license plates are not apportioned.**

Fee Schedule

	Utah B	Utah Registration	Fee Chart		Utah Schec	edule of Fees For Trucks an Equalized Highway Use Tax	s For Truck Ighway Use	Utah Schedule of Fees For Trucks and Tractors Equalized Highway Use Tax	s,
Weight	10 - 12 months 7 - 9 months	7 - 9 months	4 - 6 months	1 - 3 months	Multiply the number of vehicles or combination vehicles registered in each weight class by the equivalent tax figure from the following tables:	f vehicles or cα _l uivalent tax fig	ombination veh jure from the fc	icles registered Ilowing tables:	in each
00,001-12,000 12,001-14,000 14,001-16,000	21.00 49.50 68.00	NA 44.55 61.20	NA 29.70 40.80	NA 14.85 20.40	Vehicle or Combination Registered Weight		Age of Vehicle*	Equivalent Tax	t Tax
18,001-18,000	86.50 105.00	77.85 94.50	91.90 63.00	31.50	12,000 pounds or less		12 or more years	10.00	
20,001-22,000	123.50	111.15	74.10 85.20	37 <u>.</u> 05 42.60	12,000 pounds or less		9 to 11 years	50.00	0
24,001-26,000		144.45	96.30	48.15	12,000 pounds or less	ss 6 to 8 years	years	80.00	0
26,001-28,000	179.00 197.50	161.10 177.75	107.40 118.50	53.70 59.25	12,000 pounds or less	ss 3 to 5 years	years	110.00	0
30,001-32,000		194.40	129.60	64.80 70.35	12,000 pounds or less		Less than 3 years	150.00	0
34,001-36,000	253.00	227.70	151.80	75.90					
38,001-38,000		244.35 261.00	162.90 174.00	81.45 87.00	Vehicle or Combination		Equivalent Tax	Equivalent Tax	Equivalent Tax
40,001-42,000		277.65	185.10	92 <u>.</u> 55	Registered Weight 1	10 - 12 months	7 - 9 months	4 - 6 months	1 - 3 months
44,001-46,000	345 50	310.95	207.30	103.65	12,001 - 18,000 pounds	150.00	135.00	00.06	45.00
46,001-48,000 48,001-50,000		327.60 344.25	218.40 229.50	109.20 114.75	18,001 - 34,000 pounds	200.00	180.00	120.00	00.09
50,001-52,000		360.90	240.60	120.30	34,001 - 48,000 pounds	300.00	270.00	180.00	90.00
52,001-54,000	419.50 438.00	377.55 394.20	251.70 262.80	131.40	48,001 - 64,000 pounds	450.00	405.00	270.00	135.00
56,001-58,000		410.85	273.90	136.95	64,001 pounds and over	00.009	540.00	360.00	180.00
60,001-62,000		444.15	296.10	148.05	:				
62,001-64,000	512.00	460 <u>.</u> 80 477 45	307.20	153.60	Applies to non-Utah based tractors.	ased tractors	و.		
66,001-68,000	549.00	494 10	329.40	164.70	This tax cannot be transferred	insferred.			
68,001-70,000 70,001-72,000 72,001-74,000		510.75 527.40 544.05	340.50 351.60 362.70	170.25 175.80 181.35	Equalized Highway Use Tax is not charged on "New" vehicles having MSOs.	se Tax is not	charged on "I	lew" vehicles h	naving
74,001-76,000	623.00	560.70 577.35	373.80	186.90	This tax is collected on an apportioned basis.	n an apportio	ned basis.		
78,001-80,000	00.099	594.00	396.00	198.00	Registered weights are at 2,000 lb. Increments.	re at 2,000 lb.	ncrements.		
					Federal Mandate Relief Rate = 5.6%	ef Rate = 5.6	%		
80,000 pound partment of T	80,000 pounds is legal load limit without partment of Transportation (DOT) Port of	limit without (DOT) Port of	overload perm Entry. This fee	overload permit from the De- Entry. This fee can be trans-	Statewide Property Tax Rate = 0.010981	ax Rate = 0.0	10981		
ferred from de Trailers are \$:	ferred from deleted unit to added unit Trailers are \$11.00.	ıdded unit.			* Age of vehicle is determined by subtracting the vehicle model year	termined by a	subtracting th	e vehicle mode	əl year
					nomine currem calendar year	endar year.			

Preservation of Records and Audit for the International Registration Plan

Any registrant whose application for proportional registration has been accepted shall preserve their records for a period of three years after the close of the registration year. Such records shall be made available to the commissioner upon request during the normal business hours of the day. Records include operational records as described below. If any registrant fails to make records available to the commissioner upon proper request or if registrant fails to maintain records from which a true liability may be determined, the commissioner may within thirty days after written demand for records or notification of insufficient records, impose an assessment of liability based on the Commissioner's estimate of the true liability.

Operational Records

The term "operational records" means documents supporting miles traveled in each jurisdiction and total miles traveled, such as fuel reports, trip sheets and logs. Operational records include Individual Vehicle Mileage Records (IVMRs) and computer mileage summaries.

IVMRs must contain the following information:

- 1. Date of trip (starting and ending);
- 2. Trip origin and destination;
- 3. Route of travel and/or beginning and ending odometer (or hubometer) reading of the trip;
- 4. Total trip miles;
- 5. Mileage by jurisdiction;
- 6. Unit number or vehicle identification number;

It is recommended that IVMRs also contain the following information:

- 7. Vehicle fleet number;
- Registrant's name;
- Trailer number; and
- 10. Driver's signature and/or name.

Quarterly or monthly computer summaries are not acceptable at face value and must be supported by IVMRs. While it is desirable, all the necessary information for a trip need not be contained on a single source document.

Audits

- 1. The base jurisdiction conducts audits to verify authenticity of mileage figures derived from operational records and correct payment of fees at such time and frequency as determined by the base jurisdiction.
- 2. In the event that the registrant's operational records are not located in the base jurisdiction or are not made available to a location in the base jurisdiction, the base jurisdiction may send auditors to the place where such records are normally kept and may require the registrant to reimburse the base jurisdiction for per diem, travel and expense for auditors performing such an audit.

Upon completion of audits conducted, the Commissioner notifies jurisdictions in which the registrant was proportionally registered on the accuracy of the records of such registrant. Should the registrant have paid in error any jurisdiction in which his vehicles were proportionally registered, such information is furnished to the jurisdiction for collection or refund.

Audits may be made by the Commissioners of several jurisdictions.

Assessments/Claims Under Audit

Upon audit, the Commissioner shall assess for any deficiency found to be due. No assessment for deficiency or claim for credit may be made for any period for which records are no longer required.

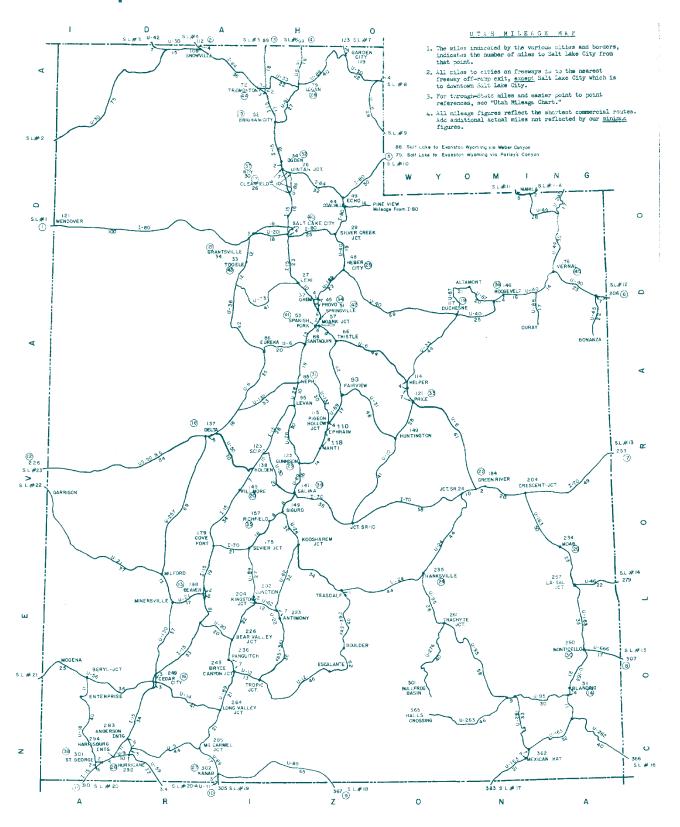
Assessments based on audit, interest on assessments, refunds, or credits on amounts including auditor's per diem and travel shall be made in accordance to the IRP Articles of Audit Agreement.

Preservation of Records and Audit for Uniform Vehicle Registration and Reciprocity Agreement

Any carrier whose application for apportioned registration has been accepted shall preserve the records for a period upon which said application is based. Upon request of the department, the carrier agrees to make records available for audit as to accuracy of computations and payments and assessment of deficiencies or allowances for credit, or to pay the costs of any audit by the department of its duly appointed representative at the applicant's home office.

The department may make arrangements with agencies of other jurisdictions administering motor vehicle registration laws for joint audits of any such carrier. No assessment for the deficiency or claim for credit may be made for any period for which records are no longer required.

Auditor's Map



This map shows minimum miles only, and is subject to correction and revision to improve its accuracy. Use of the mileage shown on this map does not relieve the carrier from reporting actual miles traveled. If you need a more legible copy of the auditor's map, call (801) 297-6800.

Types of Operations

Owner-Operator Vehicles

Proportional registration for owner-operators may be accomplished in one of the following procedures:

- 1. The owner-operator (lessor) may be the registrant and the vehicle may be registered in the name of the owner-operator. The allocation of fees shall be according to the operational records of the owner-operator. The plate and cab card shall be the property of the lessor; or
- 2. The lessee (carrier) may be the registrant at the option of the lessor and the vehicle may be registered by the carrier, but with the owner-operator's name as owner, and that of the carrier as lessee, with allocation of fees according to the records of the carrier. The plates and cab cards shall be the property of the lessee.

An owner-operator who requests registration in Utah, but is unable to comply with the provisions of an Established Place of Business, must supply the following.

- Utah street address, city, and Utah telephone number allowing Motor Carrier Services to contact the owneroperator.
- 2. Utah physical location where mileage records are available for audit.

Leased Vehicles - Trip Leasing

- An apportioned operator may temporarily lease equipment to another fleet operator and the lessor shall be
 responsible for reporting miles traveled by the leased equipment. The lessee shall be the person using and
 operating the equipment by the lease agreement. The leased vehicle must display apportioned credentials
 and be operated only in the jurisdictions where fees have been paid, or a temporary registration trip permit
 will be required.
- 2. An apportioned vehicle may be leased to a non-apportioned carrier. The registrant of the apportioned vehicle shall be responsible for reporting the mileage traveled by the leased equipment. The leased vehicle must display apportioned credentials and can be operated in the IRP jurisdictions if fees have been paid and jurisdiction shown on the cab card, otherwise, a temporary registration trip permit is required.

Household Goods Carriers

Household goods carriers, using equipment leased from service representatives, may elect to base such equipment in the base jurisdiction of the service representative, or that of the carrier.

A service representative is one who furnishes facilities and services including sales, warehousing, motorized equipment and drivers under a contract to a carrier for transportation of property by a household goods carrier.

Registration procedure if done by the service representative

- Vehicles will be registered in the service representative's name and the household goods carrier shall be indicated as lessee.
- 2. Apportionment of fees shall be according to the combined mileage records of the service representative and those of the household goods carrier.
- 3. Records must be kept or made available in the service representative's base jurisdiction.

Registration procedure if done by the household goods carrier

- Vehicles will be registered by the household goods carrier and the service representative shall be designated as lessor.
- 2. Apportionment of fees shall be according to the mileage records of the carrier and the service representative and include intra-jurisdiction miles operated by the vehicles.
- 3. Records must be kept or made available in the carrier's base jurisdiction.
- 4. Service representatives are required to be fully registered for operations under their own authority as well as under the authority of the carrier.

Registration procedure if done by owner-operators (other than service representatives) and used exclusively to transport cargo for household goods carriers

- 1. Vehicles shall be registered in the base jurisdiction of the household goods carrier.
- 2. Registration will list owner-operator as lessor and carrier as lessee.
- 3. Apportionment of fees shall be according to mileage records of the household goods carrier.

Motor Bus Apportionment

The apportionment of registration fees shall be based on the relationship of base jurisdiction miles versus total miles operated. The registrant is required to file an application for apportioned registration with the base jurisdiction listing busses assigned in pools.

Total miles may be the sum of all actual in-jurisdiction miles or a sum equal to the scheduled route miles per jurisdiction from the farthest point of origination to the farthest point of destination of the scheduled pool. After determining the total miles, in-jurisdiction mileage percentage factor shall be derived by dividing the total miles by the in-jurisdiction miles. Miles generated outside the designated pool are deemed to be reciprocity miles and the base jurisdiction may add such miles to the base jurisdiction's mileage percentage.

Temporary Registration Trip Permit

Temporary registration trip permits are issued in lieu of apportioned registration for occasional trips into Utah. Trip permits may not be issued to avoid apportioned registration. Utah trip permits are valid for 96 hours or until you leave the state, whichever occurs first. The cost is \$20.00 for a single truck or \$40.00 for a combination. They are valid for inter-jurisdiction and intra-jurisdiction movement.

Registration of Rental Vehicles

Rental Owner – An owner principally engaged in renting one or more rental fleets to others or offering for rental the vehicles of such fleets, with or without drivers.

Rental Fleet – Vehicles that are rented or offered for rental with or without drivers, and that are designated by a rental owner as a rental fleet.

Rental Vehicle - A vehicle of a rental fleet.

Renting and Leasing – The giving of possession and control of a vehicle for valuable consideration for a specific period of time.

Rental Transaction – The rental of a vehicle shall be deemed to occur in the jurisdiction where such vehicle first comes into possession of the user.

Rental Vehicle Base Jurisdiction – Rental fleets owned by any person or firm engaging in the business of renting such vehicles shall be extended full inter-jurisdictional and intra-jurisdictional privileges when:

- 1. Operational records of the fleet are maintained by the owner rental company;
- 2. Vehicles are a part of a rental fleet that are identifiable as being a part of such fleet;
- 3. Rental company has received approval from the jurisdiction to apportion such rental fleet; and,
- 4. Vehicles are registered in accordance with Registration of Rental Vehicles, Article XI of the IRP.

The rental owner has the option of licensing a rental fleet in the name of the rental owner rather than in the name of each individual lessee.

Rental fleets of tractors, trucks, and truck tractors

Registrants engaged in the business of renting and/or leasing such apportionable vehicles with or without driver are required to obtain apportioned registration and pay registration fees based on mileage in all jurisdictions. Registrant is required to follow IRP registration procedures.

Rental trailers and semi-trailers by allocation (pool fleets)

Registrants engaged in the business of renting or leasing trailers and/or semi-trailers in pool fleets in more than one jurisdiction shall prepare and maintain monthly and yearly records that will reflect gross revenue earned in each jurisdiction where such trailers are rented. In addition, registrant shall prepare and maintain monthly inventories of each vehicle owned and/or operated. The inventories shall be taken on or as near as possible to the first day of the month. If equipment is added to the fleet after the first day of any licensing year, the same percentage used at the beginning of that licensing year shall be used in determining the number of additional vehicles subject to registration in each jurisdiction during a particular quarter.

Rental utility trailers by allocation (under 6,000 pounds gross vehicle weight)

Registrants engaged in the business of renting or leasing utility trailers, 6,000 pounds gross vehicle weight and under, in more than one jurisdiction, shall register a number of trailers equal to the average number of such trailers rented in or through the jurisdiction during the preceding year.

Rental one-way vehicles by allocation

Registrants of trucks less than 26,000 pounds gross vehicle weight operated as part of an identifiable one-way fleet will allocate vehicles to the respective jurisdiction based on mileage factor and fully plate these allocated vehicles in such jurisdiction. These vehicles will be allowed to perform both inter-jurisdiction and intra-jurisdiction movements in all jurisdictions.

Rental Passenger Cars

To determine the percentage of total fleet vehicles that shall be registered in a jurisdiction, divide the gross revenue received in the preceding year for use of such rental vehicles arising from passenger car rental transactions occurring in the jurisdiction by the total gross revenue received in the preceding year for the use of such rental vehicles arising from passenger car rental transactions occurring in all jurisdictions in which such vehicles are operated. The resulting percentage shall be applied to the total number of passenger cars in the fleet and that figure shall be the number of rental passenger cars that shall be fully registered in the jurisdiction.

IFTA License and Other Tax Information

IFTA License and Decal Renewals

IFTA licenses are required to be renewed by the carrier. If your account is current a renewal application will be mailed to you. You must complete and return the application along with the fee of \$4.00 for each set of decals ordered. If additional decals are needed, an order form is enclosed. Even though you verify on the IRP FLEET CERTIFICATION that you have a fuel permit, you are required to apply for an IFTA license annually. (Refer to IFTA manual.) Before registering any motor vehicle operated by special fuels, the registered owner or lessee of the vehicle should obtain a valid special fuel vehicle permit (IFTA or Special Fuel User).

Special Fuel Tax

Annual Special Fuel Tax renewal applications will be sent to carriers if the account is current. Return application to the Utah State Tax Commission. Upon receipt of the application, the fuel permit and decal will be sent to the applicant (no charge).

Tax at the Pump

EFFECTIVE July 1, 1990 special fuel tax is collected at the pump. All diesel purchases which are delivered into the service tank of a motor vehicle should include the 24.5 cents per gallon state excise tax. Registrants who are required to pay special fuel tax on a "use basis" on their IFTA or Special Fuel User account may claim credit for special fuel tax paid to the dealer. A registrant must, however, retain on file: (1) a receipt or invoice, (2) a credit card receipt, or (3) microfilm/microfiche of the receipt or invoice showing payment of the Utah special fuel tax to support any credit claimed on the return. If the documentation is not retained or available, the credit will be disallowed. If a registrant's purchases exceed usage, a refund check may be issued. If a registrants usage exceeds the amount purchased, then the registrant pays the additional amount of tax.

Notice to All Utah-Based Carriers

- A. Renewal notice consists of the following:
 - 1. IRP Fleet Certification
 - a. Safety inspection and emission inspection certification.
 - b. Insurance company and policy number certification. These certifications to be acknowledged with a single signature.
 - 2. Pre-printed page listing all units (Schedule A).
 - One original mileage (Schedule B).

B. To renew:

- 1. Submit IRP application schedules A and B (See example of these forms on pages 47 and 48). Please verify and keep a copy for your records. Application must be complete and correct.
- 2. "Proof of Payment" of the Federal Heavy Vehicle Use Tax (Form 2290) must be submitted with your original apportioned application showing the power vehicles 55,000 pounds or over listed on your application. There must be a "Proof of Payment" for each application. If it is not submitted with your application, documents will be returned.
- 3. Property tax clearance. All apportioned vehicle property taxes will be assessed and collected by Motor Carrier Services.
- 4. Renewal units **only** can be submitted with your renewal original application.
- 5. New units must be submitted on a supplemental application Schedule C (See form example on page 49).
- 6. Place original CAB CARD in your vehicle and make a photo copy for your records. CAB CARDS and plates cannot be transferred to another person or vehicle. Original credentials must remain with the vehicle for which they were issued.
- 7. POWER units will need gasoline Emission Inspection Certificates if they are based in Davis, Salt Lake, Utah, or Weber Counties, and diesel emission inspection certificates if they are based in Davis, Salt Lake, and Utah Counties.

Important Bulletin for all Utah-Based Carriers

"Proof of Payment" of Federal Heavy Vehicle Use Tax (Form 2290)

Proof of payment of "Federal Heavy Vehicle Use Tax" (FHVUT) obtained from the IRS must be provided at the time of registration or renewal of motor vehicles with a declared weight of 55,000 pounds or more. Proof is not necessary for vehicles registered within 60 days of purchase. Acceptable proof of payment is a copy of Form 2290 with an IRS stamp or a copy of the cancelled check – front and back – attached to a copy of the schedule that was submitted to the IRS. If you did not file your FHVUT Form 2290 with the IRS Center in Ogden, Utah, contact your local IRS office. If you are unable to provide proof of tax payment, the registration of your vehicle must be declined until such proof can be furnished to us.

Additional Provisions

- A. Vehicles subject to the tax Highway motor vehicles that have a combined gross weight of 55,000 pounds or more are taxable. (See Form 2290 General Instructions for definitions of "Highway Motor Vehicles" and "Taxable Gross Weight.")
- B. Who does not have to pay this tax:
 - Exempt from tax The United States, a State, or any political subdivision of a state, is exempt from FHVUT.
 - 2. Suspension of tax liability Vehicles which you expect to operate on public highways fewer than 5,000 miles (7,500 or less for agriculture vehicles) during a tax period can be suspended from this tax by signing the STATEMENT(S) IN SUPPORT OF SUSPENSION OF TAX at the top of page 2 of the Form 2290 tax return, and listing such vehicles as required under Part II of the Form 2290 Schedule 1. (Again, refer to the General Instructions on page 2 of the Form 2290 for specifics.) This suspension must be receipted by IRS.
- C. Registration of newly acquired vehicles The Federal Regulation specifies; "a State may register a highway motor vehicle without proof of payment if the person registering the vehicle presents the original or a photocopy of a Bill of Sale (or other document evidencing transfer), indicating that the vehicle was purchased by the owner either as new or used vehicle during the preceding 60 days before the date that the State completes the registration of such vehicle".
- D. Registration of leased vehicles If someone, other than the taxpayer named on a Form 2290 Schedule 1, is registering a vehicle(s) in a name other than the taxpayer's; that party will need to obtain a written statement from the taxpayer(s). NOTE- the government has no prescribed format for such a statement; but requires that it contain the vehicle identification number(s) of the vehicle to be registered, and that a statement be made by the taxpayer named on the receipted Schedule 1 that taxes have been paid on such vehicles. Proof of payment of the tax is a copy of Form 2290 Schedule 1, stamped by the IRS.
- E. Vehicles registered after a new or renewal application has been processed Proof of tax payment must be included with any supplemental application for vehicle registration. If, for example, a vehicle's taxable gross weight is increased to 55,000 pounds or more during a registration year, or if a vehicle was not registered at the beginning of a registration period and is being added to the fleet, then proof of tax payment for that vehicle(s) must be provided in the same manner as previously outlined.
- F. If you have a fleet of more than 21 vehicles being renewed, we need a federal form 2290 showing that all vehicles have paid the FHVUT. A listing of these units is not required. The same is true for renewals on a supplemental application. On any application (original or supplemental) if there are less than 21 vehicles being renewed, we must have a federal form 2290 stamped by the IRS showing the units identified by vehicle identification numbers.

See Schedule 1 (Form 2290) later in this manual.

Schedule of Federal Heavy Vehicle Use Tax Forms (2290) Schedule 1

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Schedule of Federal Heavy Vehicle Use Tax Forms (2290) Schedule 1

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For Privacy Act and Paperwork Reduction Act Notice, see the instructions.

Registration Information

There may be exceptions to this information.

- 1. Foreign Vehicle Registration (Vehicle remains titled in another jurisdiction)
 - A. Proof of ownership (Copy of valid registration or copy of title)
 - B. Registration application completed (TC-656)
 - C. Proof of heavy vehicle use tax (IRS Form 2290)
 - D. Police officer inspection or safety inspection of the VIN
 - E. Safety inspection, if less than 26,000 pounds
 - F. Emissions certificate, if applicable

2. Full License Plate To Prorate

- A. Registration card
 - If Utah registration card is current and carrier plans to transfer fees, license plates and registration must be surrendered
 - 2. If full registration expires in the next registration year we can use the expiration date for property tax and federal highway use tax clearance
- B. Proof of heavy vehicle use tax (IRS Form 2290)
- C. Safety and emissions inspection certificates may be needed

3. New Title On Used Vehicle

- A. Previous owner's title, properly endorsed
- B. Title application completed, with signatures of all owners (TC-656)
- C. Police officer inspection or safety inspection verifying VIN on out of state vehicles or out of state titles
- D. Sales or use tax clearance
- E. Odometer disclosure if weight is 18,000 pounds or less, and if 9 years old or newer
- F. Safety inspection if less than 26,000 pounds
- G. Emissions certificate, if applicable

4. New Title On New Vehicle

- A. MSO properly endorsed
- B. Title application completed with signatures of all owners (TC-656)
- C. Odometer disclosure if weight is 18,000 pounds or less, and if 9 years old or newer
- D. Police officer or safety inspection verifying VIN on out of state MSO
- E. Sales tax clearance (if applicable)
- F. If purchased from a Utah Dealer, completed Dealer's Report of Sale

5. No Change Of Ownership State To State

- A. Previous title
- B. Title application completed with all owners' signatures (TC-656)
- C. Police officer or safety inspection verifying VIN
- D. Odometer disclosure, if weight is 18,000 pounds or less, and if 9 years old or newer
- E. Safety inspection, if less than 26,000 pounds
- F. Emissions certificate, if applicable
- G. Proof of heavy vehicle use tax (IRS Form 2290)

6. Glider Kit

- A. MSO and dealer report of sale
- B. Title application completed with signatures of all owners (TC-656)
- C. Dismantling permit or previous title for used parts (copy my be acceptable)
- D. Affidavit of facts
- E. Police officer inspection or safety inspection verifying VIN
- F. Picture of completed vehicle
- G. Sales tax clearance
- H. Emissions certificate, if applicable
- I. Safety inspection, if less than 26,000 pounds
- J. Application for Utah Motor Vehicle Identification Number (TC-162)

7. Canadian Registered Vehicle

- A. Valid Canadian registration. If owner change, must have bill of sale or proper endorsement on registration
- B. Title application completed with signatures of all owners (TC-656)
- C. Ownership affidavit
- D. Police inspection or safety inspection verifying VIN
- E. Sales tax clearance if owner change
- F. Safety inspection, if less than 26,000 pounds
- G. Emissions certificate, if applicable

8. Court Documents

A. Documents must be certified by courts, an original or certified copy

9. Power of Attorney

- A. If power of attorney is for a specific vehicle it must be surrendered with the documents and become a part of the record
- B. If power of attorney is for an entire fleet we will accept photo copies
- C. If the power of attorney includes multiple vehicles on several supplements, a certified copy must be included with each supplement.

10. NOTE: Copies of the following are acceptable:

- A. Police officer inspection verifying VIN
- B. Proof of heavy vehicle use tax (IRS Form 2290)
- C. Safety inspection certificate for VIN verification purposes only. Certificate must be original in all other cases.

Jurisdictional Administrative Agencies

Alabama

Size and Weight Permits

Permit Section State Highway Department 1409 Coliseum Boulevard Montgomery, AL 36130 (205) 834-1092

Registration Fees

Alabama Department of Revenue MVD, International Registration PO Box 327620 Montgomery, AL 36132-7620 (334) 242-9000, FAX (334) 242-0312

Business address 50 North Ripley Street Montgomery, AL 36104

Trip Permits

Available through wire services Cummins (800) 233-5588 Transceiver (800) 527-0665 Transcom (800) 848-9100

Operating Authority, Temporary Authority, Insurance Requirements

Public Service Commission PO Box 991 Montgomery, AL 36101-0991 (205) 242-5176

Fuel Tax

Department of Revenue Natural Resources & License Tax Division PO Box 327570 Montgomery, AL 36132-7570 (205) 242-9606

Alaska

Size and Weight Permits

Dept of Commerce & Economic Development Division of Measurement Standards Section of Permits & Weigh Stations 12050 Industry Way Anchorage, AK 99515 (907) 345-7636

Registration Fees

Motor Vehicle Division Department of Public Safety 5700 East Tudor Road Anchorage, AK 99507-1225 (907) 269-5572

Operating Authority

None required.

Insurance Requirements

Dept of Public Safety Div. of Motor Vehicle, Driver Services PO Box 20020 Juneau, AK 99802-0020 (907) 465-4335

Fuel Tax

Department of Revenue, Excise Claims PO Box SA Juneau, AK 99811 (907) 465-2322

Alberta

Size and Weight Permits, Operating Authority

Motor Transport Branch 4920-51st 4th floor Red Deer, Alberta T4N 6K8

Registration Fees

Alberta Transportation and Utilities 1st Floor, 803 Manning Rd. N.E. Calgary, Alberta, T2E TM8 (403) 297-2920, FAX (403) 297-2917

Fuel Tax

Revenue Administration – Alberta Treasury Sir Frederick W. Haultain Building 9811 – 109th Street Edmonton, AB T5K 0C8 (403) 427-0348

Arizona

Size and Weight Permits

Permits available at Ports of Entry, or contact: Dept of Transportation, Motor Carrier Section 1225 North 25th Avenue Phoenix, AZ 85007 (602) 255-7346

Registration Fees, Weight Distance Tax, Insurance Requirements

Dept of Transportation, Motor Carrier Section 1801 West Jefferson St., Mail Drop 527M Phoenix, AZ 85007 (602) 255-8340, FAX (602) 407-3048

Trip Permits

Available at Ports of Entry or contact: Dept of Transportation, Motor Carrier Section PO Box 2100, Phoenix AZ 85001 (602) 255-6775

Fuel Tax

Dept of Transportation, Motor Carrier Section PO Box 2100 Phoenix, AZ 85001 (602) 255-6775

Arkansas

Size and Weight Permits

Permit office, Highway Department Highway Building 9500 New Benton Highway, PO Box 2261 Little Rock, AR 72203 (501) 569-2381

Registration Fees, Reciprocity Agreements

Office of Motor Vehicle IRP Unit 7th Street & Wolfe Street Little Rock, AR 72201 (501) 682-4630, FAX (501) 682-4615 Trip permits issued at local revenue offices, wire services, or ports of entry.

Operating Authority, Insurance Requirements

Regulatory Unit PO Box 8051 Little Rock, AR 72203 (501) 569-2358

Vehicle Inspection

Motor Vehicle Inspection, Arkansas State Police PO Box 5901 Little Rock, AR 72215 (501) 224-2933

Ad Valorem (Property) Taxes

Department of Finance & Administration Office of the Administrator 213 Joel Ladbetter Building Little Rock, AR 72201 (501) 682-7184

Fuel Tax

Motor Fuel Tax Section PO Box 1752 Little Rock, AR 72203 (501)682-4800

British Columbia

Size and Weight Permits

Commercial Transport Department Ministry of Transportation and Highways Motor Vehicle Branch 2631 Douglas Street Victoria, BC V8T 5A3 (604) 387-4404, FAX (604) 365-8986

Registration Fees

Interjurisdictional Licensing PO Box 7500 Stn Terminal Vancouver, BC V6B 5R9 (604) 443-4450, FAX (604) 443-4451

Operating Authority

Motor Carrier Department 4240 Manor Street Burnaby, BC V5G 3X5 (604) 660-5454, FAX (604) 660-5347

Financial Responsibility

ICBC, Financial Responsibility Section PO Box 7500 Stn Terminal Vancouver, BC V6B 5R9 (604) 443-4450, FAX (604) 443-4451

Fuel Tax

Consumer Taxation Branch, Motive Fuel Section Province of British Columbia, Parliament Buildings Victoria, BC V8V 2L9 (604) 387-0635, FAX (604) 387-6218

California

Size and Weight Permits

Obtained from District Offices Dept of Transportation, Div of Transportation Office of Permits and Truck Operations 1120 "N" Street, MS 36 Sacramento, CA 95814 (916) 654-4828

Registration Fees, Trip Permits (Commercial)

Department of Motor Vehicles, IRP Unit PO Box 932320 Sacramento, CA 94232-3200 (916) 657-7971, FAX (916) 657-6628

Operating Authority, Insurance Requirements

Public Utilities Commission 350 McAllister St., Suite 500 San Francisco, CA 94102 (415) 703-2177

Vehicle Inspection

California Hwy Patrol Commercial Vehicle Section 2555 First Avenue, PO Box 942898 Sacramento, CA 94298-0001 (916) 445-1865

Fuel Tax

Board of Equalization, Out of State District PO Box 942879 Sacramento, CA 94279 (916) 324-2163

Colorado

Size and Weight Permits

State Highway Department 4201 Arkansas Avenue, Room 277 Denver, CO 80222 (303) 757-9539

Registration Fees

Motor Vehicle Division, IRP Section 1881 Pierce Street, Room 114 Lakewood, CO 80214 (303) 205-5968, FAX (303) 205-5981

Operating Authority

Public Utilities Commission 1580 Logan, 2nd Floor Denver, CO 80215 (303) 894-2000, ext. 364

Vehicle Enforcement

Colorado State Patrol 700 Kipling Denver, CO 80215 (303) 239-4500, and

Port of Entry 516 Acoma Denver, CO 80204 (303) 572-5690

Fuel Tax

Dept of Revenue, Mileage and Fuel Tax Section 1375 Sherman St., Room 242 Denver, CO 80216 (303) 866-3352

Connecticut

Oversize/overweight Vehicles

Dept of Transportation Bureau of Public Transportation Motor Transport Services P.O. Box 317546 Newington, CT 06131-7546 (203) 594-2800

Jurisdictional Registration Agency

Department of Motor Vehicles, IRP Section 60 State Street, Room 104 Wethersfield, CT 06161-1010 (860) 263-5281, FAX: (860) 263-5582

Jurisdictional Operating Agency

Dept of Transportation, Bureau of Public Transportation, Motor Transport Services PO Box 317546 Newington, CT 06131-7546 (860) 263-5281

Fuel Tax

Department of Revenue Services 25 Sigourney Street Hartford, CT 06106 (860) 566-5863

Delaware

Size and Weight Permits

Dept of Transportation, Hauling Permit Section PO Box 778 Dover, DE 19903 (302) 739-4374

Registration Fees

Motor Carrier Services Section, IRP Unit PO Drawer 7065 Dover, DE 19903-7065 (302) 739-2278, FAX (302) 739-6299

Trip Permits

Dept of Public Safety, Division of Motor Fuel Tax State Highway Administration Building PO Drawer E Dover, DE 19903 (302) 739-4538

Operating Authority

Transportation Authority, Surface Transit PO Box 778 Dover, DE 19903 (302) 739-4597

Insurance Requirements

Dept of Public Safety, Motor Vehicle Division State Highway Administration Building PO Box 698 Dover, DE 19903 (302) 739-6811

Fuel Tax

Motor Fuel Tax Administration Drawer E Dover, DE 19903-1565 (302) 739-4538

Reciprocity Agreements

Dept of Public Safety, Motor Vehicle Division State Highway Administration Building PO Box 698 Dover, DE 19903 (302) 739-4421

District of Columbia

Size and Weight Permits

Dept of Public Works Public Space Permit Division 614 H Street, 2nd Floor Washington, DC 20001 (202) 727-7050

Registration Fees, Reciprocity Agreements

Dept of Public Works
Bureau of Motor Vehicle Services
302 C Street N.W., Room 1018
Washington, DC 20001
(202) 727-2405, FAX (202) 727-5017

Operating Authority

Public Service Commission 451 Indiana Ave N.W., Suite 220 Washington, DC 20001 (202) 727-3064

Financial Responsibility

Dept of Public Works, Motor Vehicle Services Insurance Operation Branch 1111 E Street N.W. Washington, DC 20001 (202) 7272-5986

Vehicle Inspection

Dept of Public Works, Vehicle Control Department Inspection Section 301 C Street, N.W. Washington, DC 20001 (202) 727-6694

Fuel Tax

Department of Finance and Revenue N.W. Room 3149 Washington, DC 20001 (202) 727-5703

Florida

Size and Weight Permits

Dept of Transportation, Office of Maintenance Permits Office 604 Swanee Street, Mail Station #62 Tallahassee, FL 32399-0450 (904) 488-4961

IRP/Fuel Tax

Bureau of Motor Carrier Services Neil Kirkman Building, Room A110 2900 Apalachee Parkway Tallahassee, FI 32399-0625 (850) 488-6921, (850) 922-7148

Reciprocity Agreements

Division of Motor Vehicles, Motor Carrier Services Neil Kirkman Building, RM A110 Tallahassee, FL 32399-0625 (904) 488-6921

Georgia

IRP Department of Revenue/MVD

MVD, IRP Section Trinity/Washington Bldg. 270 Washington St., Rm. 214 Atlanta, GA 30334-0457 (404) 651-6206, FAX (404) 651-6226

Size and Weight Permits

Office of Permits & Enforcement Department of Transportation 940 Virginia Avenue Atlanta, GA 30354 (404) 656-4501

Registration Fees,

Third Structure Tax (Retaliatory)

Department of Revenue, Motor Vehicle Division 126 Trinity-Washington Building Atlanta, GA 30334 (404) 362-6500

Vehicle Inspection

Department of Public Safety, Emission Control 4155 Gordon Road S.W. Atlanta, GA 30336 (404) 656-6243

Fuel Tax

Department of Revenue, Fuel Tax Unit 413 Trinity-Washington Building Atlanta, GA 30334 (404) 656-4058

Reciprocity Agreements

Department of Revenue, Motor Vehicle Division PO Box 38457 Atlanta, GA 30334-0457 (404) 656-4149

Idaho

Size and Weight Permits

Transportation Department PO Box 7129 Boise, ID 83707-1129 (208) 334-8420

Registration Fees

One-Stop Shop PO Box 7129 Boise, ID 83707-1129 (208) 334-8611, FAX (208) 334-2006

Trip Permits

ID Transportation Dept., Port of Entry Section PO Box 7129 Boise, ID 83707-1129 (208) 334-8688

Operating Authority

Public Utilities Commission Regulated Carrier Div. P.O. Box 83720 Boise, ID 83720 (208) 334-0332

Fuel Tax

State Tax Commission, Special Fuels Section PO Box 36 Boise, ID 83722-0410 (208) 334-7834

Illinois

Over-dimensional Permits

Dept of Transportation, Highway Admin Building 2300 South Dirksen Parkway Springfield, IL 62764 (217) 782-6271 or 785-8967

Registration/Trip Permits

Secretary of State, Vehicle Services Department Howlett Building, Room 300 Springfield, IL 62756 (217) 785-1800, FAX (217) 524-0123

Operating Authority

IL Commerce Commission Leland Building, 527 East Capitol PO Box 19280 Springfield, IL 62794-9280 (217) 782-4654

Safety Inspection

Dept of Transportation, Division of Traffic Safety 3215 Executive Park Drive PO Box 19212 Springfield, IL 62794-9212 (217) 782-2920

Fuel Tax

Dept of Revenue, Motor Fuel Use Tax Section 101 West Jefferson PO Box 19477 Springfield, IL 62794-9477 (217) 785-1397

Federal Safety Standards

U.S. Dept of Transportation, Hwy Administration Office of Motor Carriers 3250 Executive Park Drive Springfield, IL 62703 (217) 492-4602

Indiana

Oversize and Overweight Permits

IN Department of Highways 100 North Senate IN Government Center North, RM N855 Indianapolis, IN 46204 (317) 232-0081 and 232-5425

IRP Registration

IN Dept. of Revenue, Motor Carriers services Div. 5252 Decatur Blvd., Suite R Indianapolis, IN 46241 (317) 615-7204, FAX (317) 821-2335

Operating Authority/Motor Fuel Permits

IN Department of Revenue 100 North Senate IN Government Center North, RM 240 Indianapolis, IN 46204 (317) 232-2727 and 232-1845

Enforcement

IN State Police 100 Senate Avenue IGCN, RM 340 Indianapolis, IN 46204 (317) 233-6018

Fuel Tax

Special Tax Division Motor Carrier Services Section PO Box 6081 Indianapolis, IN 46206-6081

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Size and Weight Permits, Trip Permits, Registration Fees, and Fuel Tax

Dept of Transportation, Motor Carrier Services Park Fair Mall 100 Euclid Avenue, PO Box 10382 Des Moines, IA 50306-0382 (515) 237-3224

Open 6 a.m. to midnight, seven days a week. Also available, 72-hour Fuel Purchase Permits.

Motor Carrier Services

Park Fair Mall PO Box 10382 Des Moines, IA 50306-0382 (515) 237-3268, FAX (515) 237-3225

Kansas

Size and Weight Permits

Department of Transportation, Permit Section Docking State Office Building Topeka, KS 66612 (913) 296-7400

Registration Fees

Motor Carrier Services Bureau 3718 S. Burlingame Rd. Topeka, KS 66609-1217 (785) 291-3384, FAX (785) 296-7872

Operating Authority, Temporary Authority, and Insurance Requirements

State Corporation Commission 1500 SW Arrowhead Road Topeka, KS 66694-4027 (913) 271-3185

Fuel Tax

Kansas Dept of Revenue, Division of Taxation PO Box 12001 Topeka, KS 66612-2001 (913) 296-4168

Kentucky

Size and Weight Permits, Operating Authority, Fuel Taxes, Trip Permits

Transportation Cabinet, Division of Motor Carriers State Office Building Frankfort, KY 40602-2014 (502) 564-4540

Registration Fees

Kentucky Transportation Cabinet IRP Section PO Box 2323 Frankfort, KY 40602-2014 (502) 564-4120, FAX (502) 564-2950

Enforcement

Vehicle Transportation Cabinet Division of Motor Vehicles Enforcement 207 State Office Building Frankfort, KY 40622 (502) 564-3276

Louisiana

Size and Weight Permits

Department of Transportation and Development Truck Permit Office PO Box 94042 Baton Rouge, LA 70804-9042 (504) 343-2345

Registration Fees

Department of Public Safety & Corrections Office of Motor Vehicle, IRP Unit PO Box 64886 Baton Rouge, LA 70896-4886 (225) 925-6335, FAX (225) 925-1838

Operating Authority, Temporary Authority, Insurance Requirements

Public Service Commission PO Box 91154 Baton Rouge, LA 70821-9154 (504) 342-4439

Vehicle Inspection

Department of Public Safety & Corrections Transportation and Environmental Safety Section PO Box 66614 Baton Rouge, LA 70896 (504) 925-6113

Fuel Tax

Department of Revenue Administration Revenue Excise Tax Division PO Box 201 Baton Rouge, LA 70821-0201 (504)925-7656

Maine

Size and Weight Permits

Secretary of State, Motor Vehicle Bureau Commercial Vehicle Center State House Station #29 Augusta, ME 04333 (207) 287-8630

Registration Fees

Secretary of State, Motor Vehicle Bureau Commercial Vehicle Center State House Station #29 Augusta, ME 04330 (207) 287-9000, FAX (207) 287-6304

Operating Authority, Temporary Authority, Trip Permits

Secretary of State, Motor Vehicle Bureau Commercial Vehicle Center State House Station #29 Augusta, ME 94333 (207) 287-8633

Insurance Requirements

Business Regulation, Bureau of Insurance State House Station #34 Augusta, ME 04333 (207) 287-3397

Vehicle Inspection

Dept of Public Safety, Motor Vehicle Inspection Hospital Street Augusta, ME 04333 (207) 287-3397

Fuel Tax

Secretary of State, Motor Vehicle Bureau Commercial Vehicle Center State House Station #29 Augusta, ME 04333-0029 (207)287-8600

Manitoba

Registration and Permits

(204) 945-3961

Operating Authority

(204) 945-8915

Safety

(204) 945-3961

Fuel Tax

Taxation Division 101 Norquay Building 401 York Avenue Winnipeg, NB R3C 0P8 (204) 945-3194

Maryland

Size and Weight Permits

State Highway Administration
Office of Traffic Safety, Motor Carrier Division
7491 Connelley Dr.
Hanover, MD 21076
(410) 787-7647

Registration Fees

Motor Vehicle Administration Motor Carrier Services Section 6601 Richie Highway, N.E. Glen Burnie, MD 21062 (410) 787-2978, FAX (410) 768-7163

Operating Authority

Public Service Commission 231 E. Baltimore Street Baltimore, MD 21202 (410) 333-6013

Fuel Tax

Comptroller of the Treasury Motor Vehicle Fuel Tax Division PO Box 1751 Annapolis, MD 21404 (410) 974-3609

Massachusetts

Size and Weight Permits

Department of Public Works 10 Park Plaza Boston, MA 02114 (617) 973-7793

Registration Fees, Ad Valorem Taxes, Vehicle Inspection, and Trip Permits

Registry of Motor Vehicle IRP Section One Coplex Place Tower One, 3rd Floor Boston, MA 02120 (617) 351-9320, FAX (617) 351-9399 General Information (617) 351-4500

Operating Authority

Department of Public Utilities Commercial Motor Vehicle Division 100 Cambridge Street Boston, MA 02204 (617) 727-3559

Fuel Tax

Massachusetts Department Revenue PO Box 7012 Boston, MA 02204 (617) 617-887-5047

Michigan

Size and Weight Permits

Department of Transportation, Permit Section PO Box 30050 Lansing, MI 48909-7550 (517) 373-2120

Registration Fees

Bureau of Driver and Vehicle Records IRP Section Secondary Complex 7064 Crowner Drive Lansing, MI 48918-9915 (517) 322-1061, FAX (517) 322-5458

Operating and Temporary Authority, Insurance Requirements

Department of Commerce 6545 Mercantile Way, PO Box 30221 Lansing, MI 48909-7721 (517) 334-6389

Fuel Tax

Department of Treasury, Motor Fuel Tax Division Treasury Building 430 W. Allegan Street Lansing, MI 48922 (517) 373-3183

Minnesota

Size and Weight Permits

Minnesota DOT 100 Stockyards Road 152 Livestock Exchange Building South St. Paul, MN 55075 (612) 296-6441

Registration Fees

Minnesota Department of Public Safety Prorate and IFTA 1110 Centre Pointe Curve, Suite 425 Mendota Heights, MN 55118 Phone: (612) 405-6161 FAX (612) 405-6168

Enforcement, Insurance Requirements

Motor Carrier Safety and Compliance 100 Stockyards Road 151 Livestock Exchange Building South St. Paul, MN 55075 (612)296-7109

Fuel Tax

Minnesota Department of Public Safety Driver and Vehicle Services Prorate and IFTA 1110 Hwy 110, Suite 425 Mendota Heights, MN 55118 (612) 405-6161

Mississippi

Size and Weight Permits

State Highway Department, Permit Section PO Box 1850 Jackson, MS 39215-1174 (601) 359-1148

Registration Fees and Trip Permits

State Tax Commission PO Box 1140 Jackson, MS 39215-1140 (601) 923-7103, FAX (601) 923-7133

Operating Authority

Public Service Commission, 19th Floor Walter Sillers State Office Building PO Box 1174 Jackson, MS 39215-1174 (601) 961-5435

Vehicle Inspection

Commissioner of Public Safety Motor Vehicle Inspection Bureau PO Box 958 Jackson MS 39205 (601) 982-1212, ext. 1247

Fuel Tax

State Tax Commission Petroleum Division PO Box 1033 Jackson, MS 39215 (601) 923-7150

Missouri

Size and Weight Permits

Highway Transportation Department Highway Building Jefferson City, MO 65101 (800) 887-8499

Registration Fees

Highway Reciprocity Commission PO Box 893 Jefferson City, MO 65105-0893 (573) 751-6433, FAX (573) 751-0916

Trip Permits

Highway Reciprocity Commission PO Box 893 Jefferson City, MO 65105 (314) 751-6433

Operating Authority, Temporary Authority, Insurance Requirements

DOT, Department of Economic Development Truman Building, PO Box 1216 Jefferson City, MO 65102 (314) 751-7108

Vehicle Inspection

State Highway Patrol Motor Vehicle Inspection Division 1510 East Elm, PO Box 568 Jefferson City, MO 65102 (314) 751-3313, Ext 128

Fuel Tax

Department of Revenue, Excise Tax Bureau PO Box 893 Jefferson City, MO 65105-0893 (314) 751-3671

Montana

Size and Weight Permits, Registration Fees, Trip Permits, and Ad Valorem Taxes

DOT, Motor Carrier Service Division PO Box 4639 Helena, MT 59620 (406) 444-6130, FAX (406) 444-7670

Operating Authority, Temporary Authority, Insurance Requirements

Public Services Commission 1701 Prospect Avenue Helena, MT 59601 (406) 444-6199

Fuel Tax

Dept of Transportation, Motor Carriers Services PO Box 4639 Helena, MT 59604-4639 (406) 444-0806

Nebraska

Size and Weight Permits

Department of Roads, Permit Section PO Box 94759 Lincoln, NE 68509 (402) 471-0034

Registration Fees

Department of Motor Vehicles Interstate Registration Division PO Box 98935 301 Centennial Mall South Lincoln, NE 68509-8935 (402) 471-4435, FAX (402) 471-4024

Operating Authority, Insurance Requirements

Public Service Commission PO Box 94927 300 The Atrium, 1200 "N" Street Lincoln, NE 68509 (402) 471-3101

Fuel Tax

Department of Revenue, Motor Fuel Tax Division PO Box 98904 301 Centennial Mall South Lincoln, NE 68509-8904 800-554-FUEL

Nevada

Size and Weight Permits

Department of Transportation 1263 S Stewart Street Room 101 Carson City, NV 89712 (702) 687-5410

Registration Fees, Trip Permits, Fuel Tax, and Ad Valorem Taxes

Dept of Motor Vehicles, Motor Carrier Bureau 555 Wright Way Carson City, NV 89711-0625 (702) 687-5340, FAX (702) 687-4756

The following branch and field offices are available for assistance with licensing:

Reno Branch Office

305 Galletti Way Reno, NV 89512 (702) 789-0136

Las Vegas Branch Office

4021 W. Carey N. Las Vegas, NV 89030 (702) 486-5188

Elko Office

3920 E Idaho Street Elko, NV 89801 (702) 738-4458

Ely Field Office

178 North Ave F Ext Ely, NV 89301 (702) 289-8881

Newfoundland

Fuel Tax

Tax Administration, Department of Finance East Block, Confederation Building PO Box 8720 St. John's, NF A1B 4K1 (709) 729-6297

New Brunswick

Fuel Tax

Fuel, Tobacco, & Amusement Tax Division Tax Administration Branch PO Box 3000 Fredericton, NB E3B 5G5 (506) 453-8562

New Hampshire

Size and Weight Permits

NH Department of Transportation P O Box 483 Concord, NH 03301 (603) 271-2691

Oversize

Dept of Transportation, Overweight and Oversize 10 Hazen Drive Concord, NH 03301 (603) 217-2691

Registration Fees

Department of Safety, IRP Section 10 Hazen Drive Concord, NH 03305 (603) 271-2196, FAX (603) 271-1061

Temporary Authority, Trip Permits, Fuel Tax

Department of Safety, Road Toll Division 10 Hazen Drive Concord, NH 03305 (603) 271-2311

Temporary and trip permits are acquired through a permit service.

Operating Authority

Dept of Safety, Bureau of Common Carriers 10 Hazen Drive Concord, NH 03305 (603) 271-2447

Reciprocity Agreements

Department of Safety, Division of Motor Vehicles Financial Responsibility Administration James Hayes Building Drive Concord, NH 03305 (603) 271-2486

Fuel Tax

Department of Safety, Road Toll Administration 10 Hazen Drive Concord, NH 03305 (603) 271-2311

New Jersey

Size and Weight Permits, Operating Authority, Insurance Requirements, Reciprocity Agreements, and Fuel Tax

New Jersey Division of Motor Vehicles Motor Carriers Unit 225 East State Street CN133 Trenton, NJ 08666-0133 (609) 633-9400

Registration Fees

New Jersey Division of Motor Vehicles Registration Unit 225 E. State Street, PO Box 178 Trenton, NJ 08666-0178 (609) 633-9399, FAX (609) 633-9394

Insurance Requirements

Department of Insurance 201 E. State Street Trenton, NJ 08625 (609) 292-5316

Vehicle Inspection

New Jersey State Police PO Box 7068 West Trenton, NJ 08625 (609) 882-2000, ext. 2590 or 2998

New Mexico

Size and Weight Permits

New Mexico Taxation and Revenue Department Motor Transportation Division PO Box 1028 Santa Fe, NM 87504-1028 (505) 827-0374

Registration Fees, and Tax Identification Cards

New Mexico Taxation and Revenue Department Motor Vehicle Division PO Box 1028 Santa Fe, NM 87504-1028 (505) 827-2265, FAX (505) 827-0135

Operating Authority

State Corporation Commission Motor Carrier Division P.O. Drawer 1269 Santa Fe, NM 87504-1269 (505) 827-4519

Fuel Tax Reporting and Registration, Third Structure Tax Reporting

New Mexico Taxation and Revenue Department Motor Transportation Division PO Box 1028 Santa Fe, NM 87504-1028 (505) 827-0670

Port of Entry Operations

New Mexico Taxation and Revenue Department Motor Transportation Division PO Box 1028 Santa Fe, NM 87504-1028 (505) 827-0643 (or 827-0365) Trip permits obtained at Ports-of-Entry

New York

Oversize and Overweight

New York State Department of Transportation Building 5, Room 311 W.A. Harriman State Office Campus 1220 Washington Avenue Albany, NY 12232 (518) 457-1155

IRP Registration

International Registration Bureau PO Box 2850-ESP Albany, NY 12220-0850 (518) 473-5834, FAX (518) 486-6579

Operating Authority

New York State Department of Transportation Proceedings Section Building 4, G17 W.A. Harriman State Office Campus 1220 Washington Avenue Albany, NY 12232 (518) 457-6391

Truck Mileage Tax and Motor Fuel Tax

New York State Dept of Taxation and Finance Taxpayers Services Division Building 8 W.A. Harriman State Office Campus Albany, NY 12227 (518) 972-1233

North Carolina

Size and Weight Permits

North Carolina Department of Transportation Division of Highways and Permits PO Box 25201 Raleigh, NC 27611 (919) 733-7154

Registration Fees, Trip Permits

North Carolina Division of Motor Vehicles International Registration Plan Section 1425 Rock Quarry Rd., Suite 100 Raleigh, NC 27610 (919) 733-3642, FAX (919) 715-9129

Operating Authority, Temporary Authority, Insurance Requirements

Division of Motor Vehicles Motor Carriers Regulatory Unit 1100 New Bern Avenue Raleigh, NC 27697-0001 (919) 733-7631

Vehicle Inspection

North Carolina Division of Motor Vehicles Enforcement Section 1100 New Bern Avenue Raleigh, NC 27697-0001 (919) 733-7872

Fuel Tax

North Carolina Dept of Revenue Fuel Tax Division PO Box 25000 Raleigh, NC 27640 (919) 733-8382

Ad Valorem (Local Property Tax)

Department of Revenue, Ad Valorem Tax Division PO Box 871 Raleigh, NC 27602 (919) 733-7711

North Dakota

Size and Weight Permits

Commercial Motor Carrier Division North Dakota Highway Patrol Highway Building Capitol Grounds Bismarck, ND 58505-1078 (701) 224-2621

Registration Fees, IFTA

Dept of Transportation, Motor Vehicle Division Motor Carrier Services Division 608 E. Boulevard Avenue Bismarck, ND 58505-0780 (701) 328-2725, FAX (701) 328-3500

Operating Authority, Insurance Requirements

Dept of Transportation, Motor Vehicle Division Motor Carrier Services 608 E. Boulevard Avenue Bismarck, ND 58505-0780 (701) 328-2725, FAX (701) 328-3500

Fuel Tax

Motor Carrier Services Motor Vehicle Division 608 East Boulevard Avenue Bismarck, ND 58505-0780 (701) 328-2725

Northwest Territories

Fuel Tax

Tax Administration
Department of Finance
Box 1320
Yellowknife, NT X1A 2L9

Nova Scotia

Fuel Tax

Provincial Tax Commission Tax Information Division 1723 Hollis Street PO Box 755 Halifax, NS B3J 3C4

Ohio

Size and Weight Permits

Department of Transportation Bureau of Permits and Communications 1809 O'Brien Road Columbus, OH 43228 (614) 777-0224

Registration Fees

Ohio Bureau of Motor Vehicles IRP Processing Center PO Box 16520 Columbus, OH 43266-0020 (614) 752-7605, FAX (614) 752-7823

Operating Authority, Temporary Authority, PUC Requirements and Fees

Public Utilities Commission, Transportation Dept Motor Carrier Registration 180 East Broad Street Columbus, OH 43266-0573 (614) 466-3392

Vehicle Inspection

State Highway Patrol, Driver Vehicle Services PO Box 7037, Station E Columbus, OH 43266-0562 (614) 466-3751

Highway Use Tax (Axle Mile)

Department of Taxation, Highway Use Tax Section 30 East Broad Street Columbus, OH 43125 Telephone for Permits (614) 466-3921 Information (614) 466-3410

Oklahoma

Registration Fees, Trip Permits

Motor Vehicle Division 2501 Lincoln Boulevard Oklahoma City, OK 73104 (405) 521-3036

IRP and IFTA

2501 Lincoln Blvd Oklahoma City, OK 73194 (405) 521-2519, FAX (405) 521-6937

Fuel Tax, IFTA

Motor Vehicle Division 2501 Lincoln Boulevard Oklahoma City, OK 73194 (405) 521-3246 or (405) 521-3241

Oklahoma Tax Commission

2501 North Lincoln Oklahoma City, OK 73194 (405) 521-2519, FAX (405) 525-2906

Ontario

Fuel Tax

Motor Fuels and Tobacco Tax Branch Ministry of Finance 33 King Street West Oshawa, ON L1H 8H9 (905) 433-6412

Oregon

Size and Weight Permits

Department of Transportation, Highway Division Transportation Permit Unit PO Box 14030 Salem, OR 97309-5003 (503) 945-7903

Operating Authority, Registration Fees, Weight-mile Tax (in place of Fuel Tax)

Public Utility Commission Motor Carrier Services Division 550 Capitol Street NE Salem, OR 97310-1380 (503) 378-6699, FAX (503) 378-6880

Pennsylvania

Size and Weight Permits

Department of Transportation, Permits Section Transportation and Safety Building, Room 1014 Harrisburg, PA 17122 (717) 787-5368

Registration Fees

Bureau of Motor Vehicles Transportation and Safety Building 1101 South Front Street Harrisburg, PA 17104 (717) 783-6095, FAX (717) 783-6349

Operating Authority, Temporary Authority, Insurance Requirements

Public Utilities Commission Bureau of Transportation PO Box 3265 Harrisburg, PA 17105 (717) 787-2154

Vehicle Inspection

Bureau of Motor Vehicles, Vehicle Control Division Transportation and Safety Building Harrisburg, PA 17120 (717) 783-5845

Fuel Tax

Pennsylvania Department of Revenue Bureau of Motor Fuel Taxes Department 280646 Harrisburg, PA 17128-0646 1-800-482-IFTA

Reciprocity Agreements

Department of Transportation Transportation and Safety Building Harrisburg, PA 17120 (717) 787-3864

Prince Edward Island

Fuel Tax

Department of Provincial Treasury Shaw Building, Richford Street PO Box 1330 Charlottetown, PE C1A 7N1 (902) 368-4070

Quebec

Fuel Tax

Ministere du Revenu du Quebec 3800 rue de marly Sainte-Foy, PQ G1X 4A5 (418) 659-4692

Rhode Island

Size and Weight Permits

Dept of Administration Division of Motor Vehicles, Permit section Room 106, State Office Building Providence, RI 02903 (401) 277-3175

Registration Fees

Registry of Motor Vehicles State Office Building 45 Park Place Pawtucket, RI 02860 (401) 729-6692, FAX (401) 728-6963

Operating Authority, Temporary Authority

Public Utilities Commission 100 Orange Street Providence, RI 02903 (401) 277-3550

Insurance Requirements

Dept of Business Regulation, Insurance Division 100 North Main Street Providence, RI 02903 (401) 277-2223

Vehicle Inspection

Department of Transportation Motor Vehicle Safety and Emission Controls Div. 1310 Pontiac Cranston, RI 02920 (401) 277-2983

Fuel Tax

Division of Taxation, Motor Fuel Division 1 Capitol Hill Providence, RI 02908 (401) 277-2950

Saskatchewan

IRP

Saskatchewan Government Insurance Motor Vehicle Division, Central Issuing 2260 11th Avenue Regina, Saskatchewan, S4P 2N7 (306) 751-1200, FAX (306) 359-0867

Operating Authority

Highway Traffic Board 1855 Victoria Avenue Regina, Saskatchewan, S4P 3T2 (306) 787-9095, FAX (306)787-3963

Permit Enquires

Central Permit Office 1855 Victoria Avenue Regina, Saskatchewan, S4P 3T2 (306) 787-4036/787-4038, FAX (306) 787-3963

Sales Tax Enquires

E & H Tax 2350 Albert Street Regina, Saschatchewan, S4P 4A6 (306) 787-6658, FAX (306) 787-0241

Fuel Tax

Revenue Division 2350 Albert Street Regina, Saskatchewan, S4P4A6 (306) 787-6636, FAX (306) 787-0241

South Carolina

Size and Weight Permits

Department of Public Services, Permit Section PO Box 191 Columbia, SC 29202 (803) 731-1437

Registration Fees, Trip Permits

South Carolina Department of Public Safety Motor Carrier Services PO Box 1498 Columbia, SC 29216-0027 (803) 737-6620, FAX (803) 737-6605

Operating Authority, Insurance Requirements

Public Service Commission Transportation Division PO Box 11649, 111 Doctor's Circle Columbia, SC 29211 (803) 737-5195

Fuel Tax

Department of Revenue PO Box 125 Columbia, SC 29214 (803) 737-4872

South Dakota

South Dakota Department of Revenue

Division of Motor Vehicle 118 West Capitol Avenue Pierre, SD 57501-2080 (605) 773-3541, FAX 773-4117

Size and Weight Permits

Sisseton Port of Entry Center Sisseton, SD 57262 (605) 698-3924

Operating Authority

Public Utilities Commission 500 E Capitol Avenue Pierre, SD 57501 (605) 773-5280

Fuel Tax

Department of Revenue, Fuel Tax Section 118 W Capitol Avenue Pierre, SD 57501-2080 (605) 773-5335

IRP

Department of Revenue, Prorate Commercial 445 East Capitol Avenue Pierre, SD 57501-3185 (605) 773-3541, FAX (605) 773-4117

Tennessee

Registration Fees

Tennessee Department of Revenue International Registration Andrew Jackson State Office Building 500 Deadrick Street Nashville, TN 37242 (615) 741-2461, FAX (615) 532-2285

Operating Authority

Public Service Commission 460 James Robertson Parkway Nashville, TN 37243 (615) 741-2974

Fuel Tax

Tennessee Department of Revenue IFTA/Highway Fuel Tax 500 Dreadrick Street Andrew Jackson State Office Building Nashville, TN 37242 (615) 741-3394

Ad Valorem (Property) Taxes

Director of Assessments Public Service Commission 460 James Robertson Parkway Nashville, TN 37243 (615) 741-3369

Texas

IRP

Texas Department of Transportation Vehicle Titles and Registration Division 4000 Jackson Ave Austin, TX 78779-0001 (512) 465-7570, FAX (512) 467-5909

Size and Weight Permits

Texas Department of Transportation Motor Carrier Division 125 East 11th Street Austin, TX 78701 (512) 465-3584 or 1-800-299-1700

Registration Fees

Texas Department of Transportation Registration and Audit Branch Austin, TX 78779-0001 (512) 465-7686

Operating Authority

Texas Department of Transportation Motor Carrier Division PO Box 12984 Austin, TX 78711-2984 (512) 465-3500 or 1-800-299-1700

Vehicle Inspection, Leased Vehicles

Department of Public Safety Motor Carrier Lease Section PO Box 4087 Austin, TX 78773 (512) 465-2050

Fuel Tax

Comptroller of Public Accounts Motor Fuel Tax Division PO Box 13528 Austin, TX 78711 (512) 463-4600 or 1-800-252-5555

Utah

Size and Weight

Department of Transportation 4501 South 2700 West Salt Lake City, UT (801) 965-4508

Registration Fees

State Tax Commission, Customer Service Division Motor Carrier Services Section 210 North 1950 West Salt Lake City, UT 84134-8040 (801) 297-6800, FAX (801) 297-6899

Operating Authority

Department of Transportation 4501 South 2700 West Salt Lake City, UT 84111 (801) 965-4508

Fuel Tax

State Tax Commission Customer Service Division Motor Carrier Services Section 210 North 1950 West Salt Lake City, UT 84134-8040 (801) 297-6800

Vehicle Inspection

Department of Public Safety 4501 South 2700 West Salt Lake City, UT 84111 (801) 965-4511

Vermont

Size and Weight Permits, Registration Fees, Trip Permits, Insurance Requirements, Vehicle Inspection, and Operating Authority

Department of Motor Vehicles 133 State Street Montpelier, VT 05603-5001 (802) 828-2657, FAX (802) 828-3522

Fuel Tax

Department of Motor Vehicles 120 State Street Montpelier, VT 05603-0001 (802) 828-2073

Virginia

Size and Weight Permits

Department of Highways and Transportation 1221 East Broad Street Richmond, VA 23219 (804) 786-2767

Registration Fees

Dept of Motor Vehicles, Motor Carrier Services 2300 West Broadway Street PO Box 27412 Richmond, VA 23269-0001 (804) 367-1836, FAX (804) 367-6693

Operating Authority, Temporary Authority, and Trip Permits

State Corporation Commission PO Box 1158 Richmond, VA 23209

Vehicle Inspection

Department of State Police PO Box 27272 Richmond, VA 23261

Fuel Tax

Department of Motor Vehicles Motor Carrier Services PO Box 27412 Richmond, VA 23269 (804) 367-1070

Washington

Size and Weight Permits

Department of Transportation, Permit Section 4511 Woodview Drive, SE Olympia, WA 98504-5200 (206) 664-9494

Registration Fees

Department of Licensing, Prorate Section PO Box 9036 Olympia, WA 98507-9036 (360) 753-6956, FAX (360) 586-5905

Trip Permits

Department of Licensing, Fuel Tax Section PO Box 9228 Olympia, WA 98507-9228 (206) 753-6901

Operating Authority, Temporary Authority, Insurance Requirements

Utilities and Transportation Commission Permits and Insurance Section Chandler Plaza Building 1300 Evergreen Park Drive SW, PO Box 9022 Olympia, WA 98504-9022 (206) 753-3111

Vehicle Inspection

Washington State Patrol General Administration Building Olympia, WA 98504 (206) 753-6544

Fuel Tax

Department of Licensing, Fuel Tax Section PO Box 9228 Olympia, WA 98507-9228 (206) 753-3296 Licenses (206) 586-6597 Reports

West Virginia

Size and Weight Permits

Department of Highways, Permit Section 1900 Washington Street East Charleston, WV 25303 (304) 558-0384

Operating Authority, Reciprocity Agreements

Public Service Commission Motor Carrier Division 201 Brooks Street Charleston,WV 25323 (304) 558-0417

IRP Registration

Department of Motor Vehicles PO Box 174 1606 Washington St. East Charleston, WV 25321-0174 (304) 558-3629, FAX (304) 558-3735

Fuel Tax

Department of Tax and Revenue 1001 Lee Street Charleston, WV 25301 (304) 558-0700

Wisconsin

Size and Weight Permits

Permit Unit PO Box 7908 Madison, WI 53707-7908 (608)266-7320

Registration Fees

Wisconsin IRP PO Box 7955 Madison, WI 53707-7981 (608) 267-6753, FAX (608) 267-0220

Trip Permits

Available through wire services.

Operating Authority

Office of the Commissioner of Transportation PO Box 8968 Madison, WI 53708-8968 (608)266-2671

Insurance Requirements

Insurance Unit PO Box 7967 Madison, WI 53707-7967 (608)267-1356

Fuel Tax

Fuel Tax (IFTA) Unit PO Box 7979 Madison, WI 53707-7979 (608) 267-4382

Wyoming

Oversize and Overweight

Wyoming Department of Transportation PO Box 1708 Cheyenne, WY 82002-9019 (307) 777-4376

Registration Fees

Wyoming Department of Transportation MV Licensing and Titling 5300 Bishop Boulevard PO Box 1708 Cheyenne, WY 82003-1708 (307) 777-4829, FAX (307) 777-4772

Operating Authority

Regulatory Section Wyoming Department of Transportation 5300 Bishop Boulevard Cheyenne, WY 82002-9019 (307) 777-4850

Fuel Taxes

Wyoming Department of Transportation Special Fuel Taxes PO Box 1708 Cheyenne, WY 82003-1708 (307) 777-4827 or 777-4828

Yukon Territory

Fuel Tax

Revenue Services Department of Finance Box 2703 Whitehorse, YT Y1A 2C6 (403) 667-5334

Schedule Checklist

		Comple	ete Sch	edules:
Transaction	Α	В	С	C (delete)
New Application	Х	Х		
New Fleet	Х	X		
Adding Vehicles			X	
Deleting Vehicles				X
Plate Transfer			X	X
Adding Jurisdictions		Х		
Weight Change			X	
Renewal	Х	X		

Application for Plate/Title — Form TC-656A

Application For Registration/Title					Which plate do y Ski Utah]C∈ ect a	entennial plate, the		
Utah State Tax Commission, M.V. Customer Service Division, 210 North 1950 1. Passenger Light truck, Van, Heavy truck over 12,000 lb	_	Se	ction 1:	Indicate correc		rill	be issued. Manufactured housing		
OWNER INFORMATION Please type or print Owner's name (s)			Expiration	nonth/rear		4			
Street address	8	Se	-	Owners name address must					
Not P.O. Box					ust be legible.		ormation		
City State ZIP C	Cour		<u>. </u>	NOVDEO:	- Jaivage/Dismantie	_			
Mailing address or P.O. Box (if different from above)		\neg	When s	old Partial yr	Expiration date:				
City State ZIP	County	┪	Evidence of	-		12	21.00		
3. VEHICLE INFORMATION		\exists	Utah title	number			DLD?		
VIN/Serial number		20	ction 3:	Vehicle descri	ntion must be	Í	branded title		
Year Make Model Body style	⊣ ՝	J C	ction 5.	complete and			salvage title ge cert. (SC)		
				•			ed Title		
Gross weight (only for trucks over 12,000 lbs) Weight			Court o	order or mech. lien	Mark th bra	ne ap ind b	propriate elow.		
Fuel type: Gas Diesel Propane		1		fer Information		_	Expiration date		
I request that this motor vehicle information be (check one box):		\dashv	Previous '	VIN					
Definitions for "Protected" and "Public" are on back of form. If you do not make a selection, your motor	ublic	ł	Current Tra	nsaction Information		٠,	V		
vehicle information will be "PUBLIC." 4. ODOMETER READING	$\neg \Box$		Transaction	type Plate typ		_	nded		
	— s	Se	ction 4:		tement must be		T/RESTORED		
Actual miles or kilometers				completed for vehicles that a			/RESTORED		
(Miles or Kilometers. No tenths) Mileage exceeds mechanical Not actual mileage	limi				18,000 pounds		CK		
5. FOR LEASED VEHICLES ONLY	 -						ED		
Lessee's name			Lien ch	nange Olympic	plate	CON	STRUCTED		
Street address	—	Se	ction 5:	Must be comp	leted if vehicle		vehicle		
Not P.O. Box				is being lease	d.		tion		
City . State ZIP		ī		College p	plate		hange .		
Mailing address or P.O. Box (if different from above)				Veteran	fore	e on eign	ly - previous vehicle		
City State ZIP	$\neg \Box$					1			
	ا s	Se	ction 6:	If vehicle is fin					
6. FOR VEHICLES FINANCED BY LOAN Lienholder's name	\dashv			lien informatio	ut, cross-outs				
Mailing address	_			and alteration	,				
mailing address				accepted in t	his section.				
City State ZIP									
7. FOR FLEET VEHICLES ONLY		\dashv			Safety inspe	otic	n numbor	and '	VINI vorific
Fleet account number Owner Lessee			Safety Ins	spection number	tion, if requir				
Unit number		\dashv			, ,				
8. PURCHASE AFFIDAVIT	—Г ,	۰.	otion 7:	Fleet informat	ion only		3 and find		
Purchase price/Fair market value	<u>`</u>	<u> </u>			ion only.				
\$		=	Agent's si	gnature			Date		
If exempt from sales tax, give reason		- 1							
If exempt from sales tax, give reason		ł	Licensed De	ealer Report of Sale					
If exempt from sales tax, give reason			Licensed De	•		┰			
If exempt from sales tax, give reason	S		Dealer no	•					
If exempt from sales tax, give reason	S		Dealer no	Purchase price		noer			
	5		ction 8:	Purchase pricinformation is	entered here.	been			
Sales tax account number	S		Ction 8:	Purchase price information is	entered here. Temporary permit non- y that this vehicle has that the information in t	been his r	eport is		
Sales tax account number 9. AFFIDAVIT OF OWNER(S)			Ction 8: I, the aborto the pur true and of	Purchase pricinformation is	entered here.	been his r	eport is n the		
	e) the	Se	I, the aborto the pur true and c reporting	Purchase prior information is ve named dealer, certifichaser named herein; correct and complies we of sales and use tax as	entered here. Temporary permit man y that this vehicle has it that the information in the control of the required by UC 59-12 is ted in Section	been his r nat, i	eport is n the		
Sales tax account number 9. AFFIDAVIT OF OWNER(S) Under penalties of perjury, (I/We) the undersigned, declare that (I am/We are owner(s) of the vehicle identified above, that all above information is correct complete, and that this vehicle is and will be lawfully insured anytime it is ope on a highway within the state. Each owner must sign below	e) the	Se	Ction 8: I, the about to the purtrue and creporting Ction 9:	Purchase prior information is ve named dealer, certifichaser named herein; correct and complies w of sales and use tax as All owners lis 2 must sign h	entered here. Temporary permit man y that this vehicle has it that the information in the control of the required by UC 59-12 is ted in Section	been his r nat, i	eport is n the (9).		
Sales tax account number 9. AFFIDAVIT OF OWNER(S) Under penalties of perjury, (I/We) the undersigned, declare that (I am/We are owner(s) of the vehicle identified above, that all above information is correct complete, and that this vehicle is and will be lawfully insured anytime it is open a highway within the state.	e) th and erate	Se	Ction 8: I, the about to the purtrue and creporting Ction 9:	Purchase prior information is we named dealer, certifichaser named herein; correct and complies wo of sales and use tax as	entered here. Temporary permit man y that this vehicle has it that the information in the control of the required by UC 59-12 is ted in Section	been his r nat, i	eport is n the (9).		

IRP Fleet Certification



Michael O. Leavitt Governor Olene S. Walker

Lieutenant Governor

STATE OF UTAH UTAH STATE TAX COMMISSION

Para Hendrickson, Commission Chair R. Bruce Johnson, Commissioner Palmer DePaulis, Commissioner Marc B. Johnson, Commissioner Rodney G. Marrelli, Executive Director

IRP FLEET CERTIFICATION

INSTRUCTIONS: Complete the information requested and return with registration packet materials. Please change any information that is not correct.

- SCHEDULE A: DO NOT CROSS OUT UNIT NUMBERS. Draw a line through unit information you no longer want to apportion. Change any incorrect information.
- CURRENT REGISTERED EQUIPMENT: Units not listed on the pre-printed renewal listing need to be added on Schedule A. ONLY renewal units may be SUBMITTED with this original application. New units requiring titling paperwork must be submitted on a supplemental application (Schedule C).
- ENTER FLEET MILEAGE ON SCHEDULE B: List all miles for every jurisdiction in which you travel and check boxes
 for those jurisdictions you want to apportion. Enter actual mileage, or for new operations, enter estimated mileage (if
 applicable) and provide an explanation. See IRP Manual for more information.
- PROOF OF PAYMENT OF FEDERAL HEAVY VEHICLE USE TAX: Please return a RECEIPTED copy of federal form 2290, Schedule 1, for each power unit with a combined gross weight of 55,000 lbs or more. If you have any questions call the IRS at (801) 799-6830. See IRP manual for more information.
- IFTA LICENSE AND DECALS: VERIFY FEDERAL ID OR SOCIAL SECURITY NUMBER ABOVE.
 - I certify that I have qualified with the Utah State Tax Commission as a special fuel user under the international Fuel Tax Agreement (IFTA). I certify that I will make reports and maintain necessary records as required by that agreement.
- SAFETY INSPECTION AND EMISSION CERTIFICATE (Utah Code 41-1A-205). I request the privilege of registering motor vehicles using safety inspection and emission certificates dated within the most recent 11 months.

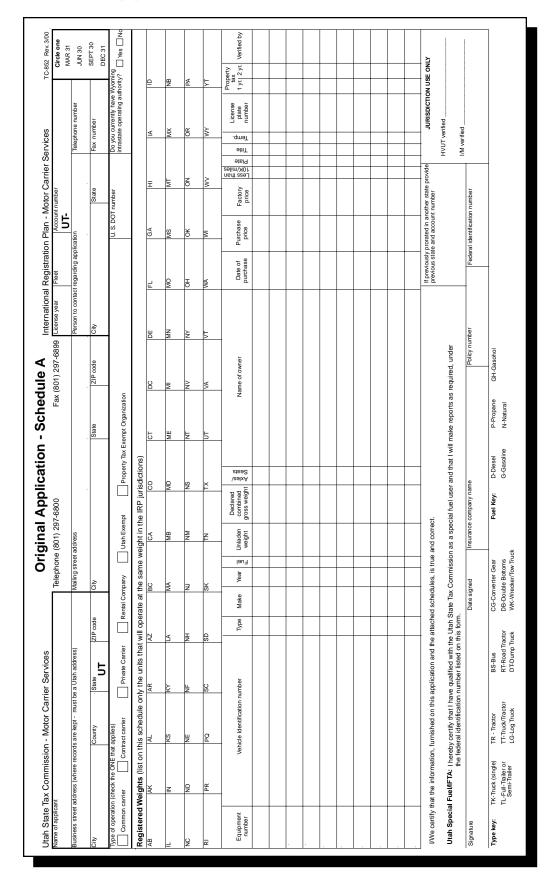
I certify that all power units included on the Schedule A are now in compliance with the Utah Safety Inspection Program and the Vehicle Emission Inspection/Maintenance Program in the county where they are primarily based (Utah Code 41-6-158 and 41-6-163.6). I certify that as other vehicles are added to this fleet, safety and emission inspections will be obtained. I will maintain official documentation of current safety and emission certificates and will surrender evidence for each vehicle with next year's renewal.

I have read and understand the requirements and statutes as stated above and will comply with them. I certify under penalty of law, the vehicles shown on the listing (and supplemental applications) will be continuously insured during operation throughout the registration period and that the information furnished on this application and the attached schedules is true and correct.

Contact person:		Telephone no:
Insurance co		Policy no:
Total power units:	Total trailer units:	
Authorized signature:		Date:

TXLH12 REV. 400

IRP Original Application, Schedule A - Form TC-852



IRP Original Mileage Schedule, Schedule

W

Form TC-899B

ame of applicant			License year	Fleet	Account number UT-		Reporting perior		June 30,	
-	•	ist estimated miles in the "est p the pink copy for your reco		miles are estimated.						
State	Actual mileage	Estimated Percent miles *	State	Actual mileage	Estimated miles *	Percent	State	Actual mileage	Estimated miles *	Percer
AB Alberta			MB Manitoba				OK Oklahoma			
AK Alaska			MD Maryland				ON Ontario			
AL Alabama			ME Maine				OR Oregon			
AR Arkansas			MI Michigan				PA Pennsylvania			
AZ Arizona			MN Minnesota				RI Rhode Island			
BC British Columbia			MO Missouri				PE Prince Edward Island			
CA California			MS Mississippi				PQ Quebec			
CO Colorado			MT Montana				SC South Carolina			
CT Connecticut			MX Mexico				SD South Dakota			
DC District of Columbia			NB New Brunswick				SK Saskatchewan			
DE Delaware			NC North Carolina				TN Tennessee			
FL Florida			ND North Dakota				TX Texas			
GA Georgia			NE Nebraska				UT Utah			
HI Hawaii			NF Newfoundland				VA Virginia			
IA Iowa			NH New Hampshire				VT Vermont			
ID Idaho			NJ New Jersey				WA Washington			
IL Illinois			NM New Mexico				WI Wisconsin			
IN Indiana			NS Nova Scotia				WV West Virginia			
KS Kansas			NT Northwest Territories				WY Wyoming			
KY Kentucky			NV Neveda				YT Yukon Territory			
LA Louisiana			NY New York				Total 100% Fleet Miles			
MA Massachusetts			OH Ohio							
stimated mileage percentage will to the fleet during the year. Mileage splain the type of operation, routes	t year an apportioned registration as be accepted. Estimated mileage is a must be clearly marked "Estimates, frequency, and any information to assonable estimated miles will be a	based on proposed operation ". In the space provided, o explain the estimate. Attach	Explain in detail your operation	if any mileage is estimated	1		ı			

Form TC-853

lame of applic	ant					Telep	hon	e (801) 29	97-6800		Fa	ax (801) 297-6899	License year	unt number			cle one						
usiness street	t address (where r	ecords are kept - n	nust be a Utah addres	s)		Mailing street address Pe								Person to contact regarding application					eleph			N 30	
City		County	State	ZIP cod	е	City State ZIP code City State							F	Fax number				PT 30					
ype of operation	on (check the ONE	that applies)	Private Carrier		Rental Con	pany		Utah	Exempt	P	pperty Tax Exempt Orga	nization	1		U. S. Di	OT number		D	o you	u currently have ate operating a	Wyom uthority	ing	Yes 🔲 t
	Weights (list of	on this schedul	e only the units the	nat will op	erate at t	he sar	me v	weight in t	he IRP juri	sdictio	s)												
\B	AK	AL	AR	AZ		ВС		CA		СО	СТ	DC	DE	FL	GA	ŀ	H			IA	ID		
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RI	PR	PQ	sc	SD		SK		TN		TX	UT	VA	VT	WA	wı	١	VV		+	WY	YT		
Equipment number		Vehicle Identifica	tion number	Тур	Make	Year	Fuel	Unladen weight	Declared combined gross weigh			Name of owner		Date of purchase	Purchase price	Factory price	Less than 10K/miles	Plate	Temp.	License plate number	Prop ta 1 yr.	K	Verified b
																							<u> </u>
Deletions																				JURISDICTI	ON US	E ONL	,
Equipment number	Plate		VIN															HV	/UT v	verified			
					I/W	e certif	fy tha	at the inforr	mation, furni	shed or	this application and t	he attached schedul	es, is true and o	correct.				L/M	1 verit	fied			
											I have qualified with lentification number I		Commission as	a special fue	l user and the	at I will		.,					
					Insu	rance c	ompa	any name				Policy nur	nber	Fe	deral identifica	tion number							
					Sign	ature								Di	ate signed								
ype key:	ST-Truck (single) TL-Full-Trailer or	TR - Tractor	BS-Bus	d Tractor	CG-Cor				Fuel Key:	D-Di	sel P-Propani soline N-Natural												

Schedule A, Part of Renewal Notice

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3/15/2000 Page: 1	Jur Weight	it .ue	Ye.			
3/1 Pag	Jur	Current Veh Value	CO? Yes \$6,349		: dn	
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License Year: 2000	Jur Weight	E I O I	Wyoming Intrastate? Yes No 2 # 10,000		 v	
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X X	Jur	Owner's Unit Number	11		ght	
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Trip Permits

These are registration permits only. Additional permits may be needed.

Obtain	and Dates
	nea Prior
<u>Jurisdiction</u> <u>Cost of Trip Permit</u>	To Entry
ALABAMA \$20 for 7 days	YES
ALASKA \$10 for 5 days. Price varies according to unladen weight for 30-day permit	NO
	NO
ARIZONA Varies based upon mileage and number of axles - 96 hours	NO
ARKANSAS \$33 for 72 hours	NO
BRITISH COLUMBIA 1/12 of annual registration fee for vehicle weight - 30 days	NO
CALIFORNIA \$45 power unit for 4 days and \$5 trailer for 4 days	YES
COLORADO \$71/16,001 - 30,000 lbs; \$82/ 30,001 - 60,000 lbs; \$93/ 60,001 - above for 72 hours	NO
CONNECTICUT \$15 for 72 hours	YES
DELAWARE	
DISTRICT OF COLUMBIA	
FLORIDA \$30 for 10 days	YES
GEORGIA \$30 for 72 hours	YES
IDAHO \$12 plus mills per mile based on combined gross weight - 96 hours	NO
ILLINOIS \$15 for 72 hours	YES
INDIANA \$15 for 72 hours	YES
IOWA \$10 for 72 hours	YES
KANSAS \$20 for 72 hours	NO
KENTUCKY \$40 for 10 days	YES
LOUISIANA \$25 for 48 hours	YES
MAINE \$25 for 72 hours	YES
MARYLAND \$15 for 72 hours	YES
MASSACHUSETTS \$15 for 72 hours	YES
MICHIGAN \$20 for 72 hours	YES
MINNESOTA \$10 for 5 days	YES
·	NO
•	YES
MONTANA \$10/Under 200 miles; \$15 /200 - 400 miles; \$20/Over 400 miles for 72 hours	NO
•	NO
	NO
• • • • • • • • • • • • • • • • • • • •	YES
NEW MEXICO Varies based upon mileage and vehicle weight - 48 hours NEW JERSEY	NO
NEW YORK \$15 for 72 hours	YES
NORTH CAROLINA \$15 for 10 days	YES
NORTH DAKOTA \$20 for 72 hours	NO
OHIO \$15 for 72 hours	YES
OKLAHOMA \$12 for 72 hours	YES
OREGON \$21 for 10 days	NO
PENNSYLVANIA \$15 for 72 hours	YES
RHODE ISLAND	
SASKATCHEWAN	
SOUTH CAROLINA \$15 for 72 hours (each unit)	YES
SOUTH DAKOTA \$15 for single trip	YES
TENNESSEE \$30 for 72 hours	YES
·	YES
UTAH \$20 for 96 hours (each unit)	NO
·	YES
VIRGINIA \$15 for 10 days	YES
•	YES
•	YES
·	YES
WYOMING \$20 single unit/\$40 combination for 96 hours or exit jurisdiction	NO



Utah State Tax Commission Division of Motor Vehicles

Motor Carrier Services 210 North 1950 West Salt Lake City, UT 84134-8040 (801) 297-6800